

Agenda
Charter Township of Harrison
Regular Board Meeting & Public Hearing
Monday, January 23, 2017
Board Forum at 6:30 p.m. and
Meeting at 7:00 p.m.
Rosso Memorial Hall
38255 L'Anse Creuse Road
(586) 466-1406

Kenneth J. Verkest, Supervisor
Adam Wit, CMC, CMMC, Clerk
Darrin S. York, CPFIM, Treasurer
Attorney: Robert S. Huth, Jr.

Trustees
Brian Batkins
Bill Bitonti
Bill Servial
Larry Tomenello

All matters listed under the Consent Agenda are considered to be routine by the Township Board and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Call to order
Pledge of Allegiance/National Anthem
Roll call

Approval of Consent Agenda:

- I. Approval of the Regular Board Meeting Minutes of January 9, 2017
- II. Approval of the Bills in the amount of \$902,488.43

Approval of the Regular Agenda:

- A. Supervisor/Board Announcements
- B. Community Development Block Grant Fund
 - 1) Open Public Hearing for Community Development Block Grant Funds
 - 2) Close Public Hearing for Community Development Block Grant Funds
 - 3) Allocation of 2017 Community Development Block Grant Funds
- C. Introduction to amend Zoning Ordinance No. 307, Articles V, XII, XIV, XVI, XVIII and XXI
- D. Appointment
 - 1) One appointment to the ZBA as an alternate for a three year term to expire January 23, 2020
- E. Supervisor's Office
 - 1) Approval to advance Mr. Jeff Ryan to Level 4 Water & Sewer Foreman
 - 2) Approval to advance Mr. Justin Murphy to Level 4 Water & Sewer Maintenance Supervisor
 - 3) Approval to advance Mr. David Axtell to Level 4 Public Services Director
- F. Public/Board comments
- G. Adjournment

Next Regular Board Meeting – Monday, February 13, 2017
Adam Wit, CMC, CMMC, Clerk
Margaret Lucido, Deputy Clerk

Individuals with disabilities or impairments who plan to attend this meeting should contact the Township Clerk's Office at (586) 466-1406 or email awit@harrison-township.org if auxiliary aids or services are needed.

**CHARTER TOWNSHIP OF HARRISON
REGULAR BOARD MEETING
JANUARY 9, 2017**

PRESENT: Kenneth J. Verkest, Supervisor
Adam Wit, CMC, CMMC, Clerk
Darrin S. York, CPFIM, Treasurer
Brian Batkins, Trustee
Bill Bitonti, Trustee
Bill Servial, Trustee
Larry Tomenello, Trustee

ALSO PRESENT: Rob Huth, Township Attorney
Andrew Dymczyk, Deputy Supervisor
Mike Lopez, Fire Chief

BOARD FORUM

Board Forum opened at 6:30 p.m.

Board Forum was closed and the meeting was called to order by the Supervisor at 7:00 p.m. with the Pledge of Allegiance.

APPROVAL OF CONSENT AGENDA

Motion by Mr. York and second by Mr. Batkins to approve the Consent Agenda with the Bills in the amount of \$1,586,807.74 as presented. **MOTION CARRIED.**

APPROVAL OF THE REGULAR BOARD MEETING MINUTES OF DECEMBER 12, 2016

Motion by Mr. York and second by Mr. Batkins to approve the Regular Board Meeting Minutes of December 12, 2016 as presented. **MOTION CARRIED.**

APPROVAL OF THE BILLS IN THE AMOUNT OF \$1,586,807.74

Motion by Mr. York and second by Mr. Batkins to approve the Bills in the amount of \$1,586,807.74 as presented. **MOTION CARRIED.**

APPROVAL OF THE REGULAR AGENDA

Motion by Mr. York and second by Mr. Tomenello to approve the Regular Agenda moving item B.2 Resolution Honoring Daniel Kowalke for his Eagle Scout Project to item A.1 and item A.1 Presentation by Macomb County Commissioner Robert Leonetti to item A.2 and to include addendums: Closed Session for Attorney's opinion regarding ZBA appointment and to Discuss Zoning Board of Appeals Fee as item F.4. **MOTION CARRIED.**

RESOLUTION HONORING DANIEL KOWALKE FOR HIS EAGLE SCOUT PROJECT

*CHARTER TOWNSHIP OF HARRISON
MACOMB COUNTY, MICHIGAN*

*RESOLUTION OF APPRECIATION FOR
THE EFFORTS OF DANIEL KOWALKE III*

ON BEHALF OF THE RESIDENTS OF HARRISON TOWNSHIP

WHEREAS, The Charter Township of Harrison Beautification Commission identified a need for pet waste stations along the Freedom Trail and at several Township Parks; and,

WHEREAS, Daniel Kowalke III, in pursuit of achieving the rank of Eagle Scout, assumed the responsibility of this pet waste station project; and,

WHEREAS, Daniel Kowalke III researched, fundraised, purchased, and installed five Pet Waste Stations, located at Orville Aune Park, Emerick Park, Tucker Park, and along the Freedom Trail at Crocker and also at North Pointe Parkway; and,

WHEREAS, through his efforts, the pets, visitors and residents of Harrison Township can enjoy a clean and safe experience in our parks and along the Freedom Trail; and,

NOW THEREFORE BE IT RESOLVED THAT, *The Charter Township of Harrison Board of Trustees does hereby accept this generous donation; and*

BE IT FURTHER RESOLVED THAT, *The Charter Township of Harrison Board of Trustees expresses our most sincere appreciation for this donation and wishes Mr. Kowalke continued success in his future endeavors.*

Motion by Mr. York and second by Mr. Tomenello to adopt the above and foregoing resolution honoring Daniel Kowalke III and accept the donation.

**Roll Call: Ayes: York, Tomenello, Batkins, Bitonti, Servial, Wit, Verkest
 Nays: None
 Excused: None
 RESOLUTION ADOPTED.**

SUPERVISOR ANNOUNCEMENTS

The Supervisor reported due to the work being performed at the site of the 15 Mile Sewer/Sinkhole in Fraser; residents are encouraged to continue their water conservation efforts throughout January. Full press release from the Macomb County Department of Public Works can be viewed on the Township’s website. The Township Offices will be closed on Monday, January 16th in observance of Martin Luther King Jr. Day. The offices will reopen on Tuesday, January 17th at 8:00 a.m. For all upcoming library events visit www.htlibrary.org. For more information on all Township events call the Supervisor’s Office at (586) 466-1445, visit our website at www.harrison-township.org.

PRESENTATION BY MACOMB COUNTY COMMISSIONER ROBERT LEONETTI

Commissioner Leonetti introduced himself to the Board and the community. He also stated he is available to help the Township with any County issue.

RESOLUTION

RESOLUTION HONORING VALERIE KLAIS, RETIRED BUS DRIVER

**CHARTER TOWNSHIP OF HARRISON
BOARD OF TRUSTEES
RESOLUTION**

WHEREAS, Valerie Klais, has given distinguished service, dedication and devotion to

WHEREAS, Valerie Klais, served as a School Bus Driver for L'Anse Creuse Public Schools during her thirty year tenure, and

WHEREAS, Valerie Klais, served as a Senior Shuttle Driver in the Senior Center during her over fourteen year tenure with Harrison Township, and

WHEREAS, Valerie Klais, has provided exceptional, dedicated service to the community's school children, senior residents, and disabled residents of the community, and

WHEREAS, Valerie Klais, has successfully driven and assisted in the transportation of school children, senior citizens to medical appointments, grocery stores and senior activities, and

WHEREAS, Valerie Klais, has performed her duties with the highest level of professionalism and courtesy, and

NOW, THEREFORE BE IT RESOLVED, that on behalf of the residents of Harrison Township, the Board of Trustees wishes to thank Valerie Klais for her service to the community and to wish her a long life, happiness and continued success in her future endeavors.

Motion by Mr. York and second by Mr. Servial to adopt the above and foregoing resolution honoring Valerie Klais.

**Roll Call: Ayes: York, Servial, Batkins, Bitonti, Tomenello, Wit, Verkest
 Nays: None
 Excused: None
 RESOLUTION ADOPTED.**

FIRE DEPARTMENT

APPROVAL OF THE FINANCING AGREEMENT FOR THE AMBULANCE

The Clerk reported at the November 28, 2016 regular board meeting, the Board approved to refurbish the 2003 ambulance and to finance the cost of the work. In order for the Board to approve the Government Obligation Contract between Tax-Exempt Leasing Corporation and Harrison Township, the resolution needs to be adopted.

OBLIGOR RESOLUTION

RE: Government Obligation Contract dated as of December 15, 2016, between Tax-Exempt Leasing Corp. (Obligee) and Charter Township of Harrison, Michigan (Obligor) and Schedule No. 01.

At a duly called meeting of the Governing Body of the Obligor (as defined in the Contract) held on Monday, January 9, 2017 the following resolution was introduced and adopted:

BE IT RESOLVED by the Governing Body of Obligor as follows:

1. Determination of Need. The Governing Body of Obligor has determined that a true and very real need exists for the acquisition of the Equipment described on Exhibit A of Schedule No. 01 to the Government Obligation Contract dated as of December 15, 2016, between **Charter Township of Harrison, Michigan (Obligor) and Tax-Exempt Leasing Corp. (Obligee).**

2. Approval and Authorization. The Governing Body of Obligor has determined that the Contract, substantially in the form presented to this meeting, is in the best interests of the Obligor for the acquisition of such Equipment, and the Governing Body hereby approves the entering into of the Contract by the Obligor and hereby designates and authorizes the following person(s) to execute and deliver the Contract on Obligor's behalf with such changes thereto as such person(s) deem(s) appropriate, and any related documents, including any Escrow Contract, necessary to the consummation of the transaction contemplated by the Contract.

Authorized Individual(s): Ken Verkest, Supervisor

In addition to the Authorized Individual(s) above, the Governing body of Obligor further authorizes the following individual to sign the Certificate of Acceptance:

Authorized Individual(s): Adam Wit, Clerk

3. Adoption of Resolution. The signatures below from the designated individuals from the Governing Body of the Obligor evidence the adoption by the Governing body of this Resolution.

Motion by Mr. York and second by Mr. Servial to adopt the resolution approving the Government Obligation Contract between Tax-Exempt Leasing Corporation (Obligee) and Charter Township of Harrison (Obligor).

Roll Call: Ayes: York, Servial, Batkins, Bitonti, Tomenello, Wit, Verkest
 Nays: None
 Excused: None
 RESOLUTION ADOPTED.

APPROVAL TO PROMOTE KEVIN KUKLA TO THE RANK OF LIEUTENANT AND STEVE HART TO THE RANK OF SERGEANT

The Fire Chief reported that due to a retirement on December 23rd, a vacancy exists at the rank of Lieutenant. In accordance with the Collective Bargaining Agreement the Fire Chief is requesting to promote Sergeant Keven Kukla to the rank of Lieutenant and Fire Fighter Steve Hart to the rank of Sergeant to fill the vacancy created by this retirement. He stated these are the next candidates eligible for promotion per the Civil Service Promotional Eligibility List.

Motion by Mr. York and second by Mr. Tomenello to promote Kevin Kukla to the rank of Lieutenant and Steve Hart to the rank of Sergeant contingent upon passing a six month probationary period. MOTION CARRIED.

Motion by Mr. Wit and second by Mr. Bitonti to approve the expense associated with background checks for new hires. MOTION CARRIED.

ACCOUNTING

APPROVAL TO HIRE TEMPORARY EMPLOYEE IN THE ACCOUNTING DEPARTMENT

The Clerk reported our Account Bookkeeper has been on short-term disability since June, 2016. This has put the Accounting Office behind in many areas from filing to year end preparation. Article 15 of the AFSCME contract allows for the hiring of temporary employees for 'backfilling' vacancies. Section 2.15 of our policies identifies an hourly rate of \$12.50 per hour for basic clerical. The Clerk is asking for authorization to hire a temporary employee to assist with the clerical work

in the Accounting Department for no more than 20 hours a week until our Account Bookkeeper is able to return to full time duties.

Motion by Mr. York and second by Mr. Servial to authorize the Finance Director to hire Lisa Girgenti as a temporary employee for the Accounting Department at a rate of \$12.50 per hour with no benefits for 20 hours a week, until the Account Bookkeeper can return to full time duties. MOTION CARRIED.

APPOINTMENTS/REAPPOINTMENT

ONE APPOINTMENT TO THE BEAUTIFICATION COMMISSION FOR A TWO YEAR TERM TO EXPIRE JANUARY 9, 2019

The Supervisor reported his office has received an application for appointment to the Beautification Commission from Mrs. Carole Wolf. Mrs. Wolf has been a Beautification Commission volunteer in the past and is currently a member of the Harrison Township Library Board. Mrs. Wolf will replace the seat vacated by Mr. John Berger. The Supervisor is recommending to appoint Mrs. Wolf for a two year term to expire January 9, 2019.

Motion by Mr. Wit and second by Mr. Tomenello to appoint Mrs. Carole Wolf to the Beautification Commission for a two year term to expire January 9, 2019. MOTION CARRIED.

ONE REAPPOINTMENT TO THE BEAUTIFICATION COMMISSION FOR A TWO YEAR TERM TO EXPIRE JANUARY 9, 2019

The Supervisor reported his office has received an application for reappointment to the Beautification Commission from Mr. Herbert Lorentz. Mr. Lorentz has been an asset to the Beautification Commission and the community. The Supervisor is recommending to reappoint Mr. Herbert Lorentz for a two year term to expire January 9, 2019.

Motion by Mr. Bitonti and second by Mr. York to reappoint Mr. Herbert Lorentz to the Beautification Commission for a two year term to expire January 9, 2019. MOTION CARRIED.

SUPERVISOR'S OFFICE

APPROVAL TO EXECUTE THE CONTRACT WITH MACOMB COUNTY SHERIFF'S DEPARTMENT FOR FIRE AND EMS 911 DISPATCHING SERVICES

The Supervisor reported the Macomb County Sheriff's Department (MCSD), in conjunction with the County's Office of Emergency Management, has prepared the attached agreement for Fire and EMS 911 Dispatching Services. Currently we use one firefighter on duty at all times for this service. By contracting with MCSD for dispatch services, we will have one additional firefighter at all times able to respond to calls. There is also a proposal which outlines the services that will be provided. The Supervisor is recommending that we execute the two-year agreement with the MCSD at a startup cost of \$183,189.00, billed in equal monthly installments, and service fees of \$64,220.00 for 2017 and \$139,941.00 for 2018. The Board had a lengthy discussion. Public comment was heard.

Motion by Mr. Bitonti and second by Mr. Tomenello to execute the two-year agreement with Macomb County Sheriff's Department at a startup cost of \$183,189.00, billed in equal monthly installments, and service fees of \$64,220.00 for 2017 and \$139,941.00 for 2018 also

billed in equal monthly installments.

Roll Call: Ayes: Bitonti, Tomenello, Batkins, Wit, Verkest
Nays: York, Servial
Excused: None
MOTION CARRIED.

APPROVAL THE CHANGE TO THE FIREFIGHTERS UNION CONTRACT IAFF 1737, CHANGING THE PENSION MULTIPLIER FROM 1.8% TO 2.0% FOR FIREFIGHTERS HIRED AFTER DECEMBER 19, 2014

The Supervisor reported at the November 14, 2016 regular board meeting, the Board ratified the tentative agreement with the Firefighters Union (IAFF 1737) with the exception of the change in pension multiplier from 1.8% to 2.0% for all firefighters hired after December 19, 2014. This change required that the Board of Trustees be provided a supplemental valuation from the pension plan's actuary. The Board had a lengthy discussion. Public comments were heard.

Motion by Mr. Wit and second by Mr. Bitonti to approve the change to the Firefighters Union contract (IAFF 1737), changing the pension multiplier from 1.8% to 2.0% for all firefighters hired after December 19, 2014. MOTION CARRIED.

APPROVAL TO INCREASE THE HARRISON TOWNSHIP PUBLIC LIBRARY'S ANNUAL ADMINISTRATIVE FEE TO \$9,000.00

The Supervisor reported the General Fund charges an administration fee to other separate township funds for the services we provide, such as payroll, human resources, tax collection, etc. Currently the Township charges the library \$6,500.00 annually. Our relationship with the Library is slightly different in that we provide them with their location. The Library Board has indicated that they plan to stay at their location for at least 4-5 years. The Library pays for their utilities but the cost for building maintenance has never been determined. The Supervisor is proposing to increase their annual administration fee to \$9,000.00 and agree by Board action that the Township will be responsible for all future building maintenance. The building is owned by the Township and is responsible for its maintenance regardless of whether the Library was occupying the space. He also stated that one of the rooftop HVAC units does not work and is in need of replacement. The Board had a lengthy discussion.

Motion by Mr. Bitonti and second by Mr. Tomenello to increase the Harrison Township Public Library's annual administration fee to \$9,000.00 and agree that the Township is responsible for all future building maintenance. MOTION CARRIED.

ADDENDUM - DISCUSS ZONING BOARD OF APPEALS FEE

Trustee Bitonti requested that the Board consider waiving the fees Zoning Board of Appeals Case 12-16-ZBA. The Board had a discussion. Public comment was heard.

Motion by Mr. Bitonti and second by Mr. York to approve to waive the fees Zoning Board of Appeals for Case 12-16-ZBA. MOTION CARRIED.

The Supervisor stated he had forgot during the discussion on the supplemental valuation to have the Board approve the cost of the study done by Gabriel Roeder Smith.

Motion by Mr. Tomenello and second by Mr. Bitonti to approve the cost of the supplemental valuation in the amount of \$2,500.00 to Gabriel Roeder Smith. MOTION CARRIED.

PUBLIC COMMENTS

1. William Bardill, resident, spoke to several items.

BOARD COMMENTS

1. Bill Servial, Trustee, spoke to a resident's comment.

CLOSED SESSION TO DISCUSSION NEGOTIATIONS WITH IAFF 1737 AND TO DISCUSS ATTORNEYS OPINION REGARDING ZBA APPOINTMENT

Motion by Mr. Tomenello and second by Mr. Batkins to enter into Closed Session to discuss negotiations with IAFF 1737 and to discuss Attorneys opinion regarding ZBA appointment at 10:05 p.m.

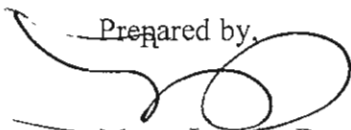
**Roll Call: Ayes: Tomenello, Batkins, Bitonti, Servial, York, Wit, Verkest
 Nays: None
 Excused: None
 MOTION CARRIED.**

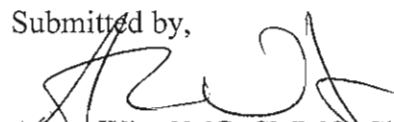
Motion by Mr. Bitonti and second by Mr. Tomenello to enter into Open Session at 11:41p.m.


**Roll Call: Ayes: Batkins, Tomenello, Bitonti, Servial, York, Wit, Verkest
 Nays: None
 Excused: None
 MOTION CARRIED.**

ADJOURNMENT

**Motion by Mr. York and second by Mr. Batkins to adjourn. MOTION CARRIED.
Meeting was announced adjourned at 11:41p.m.**

Prepared by,

Marge Lucido, Deputy Clerk
Charter Township of Harrison

Submitted by,

Adam Wit, CMC, CMMC, Clerk
Charter Township of Harrison

Approved by,

Kenneth Verkest, Supervisor
Charter Township of Harrison

**CHARTER TOWNSHIP OF HARRISON
TO BOARD 1/23/17**

ACCOUNTS PAYABLE

ROUTINE & PRE-APPROVED PAYMENTS			
A	12/22/16	BASIC	\$ 119,600.00
B	01/04/17	WEEKLY	8,942.02
C	01/06/17	WEEKLY	281,162.60
D	01/12/17	WEEKLY	202,985.28
			-
			-
			-
			<u>\$ 612,689.90</u>

PAYMENTS PENDING BOARD APPROVAL			
E	1/24/2017		\$ 35,607.93

ACCTS PAYABLE TOTAL: \$ 648,297.83

ACCOUNTS PAYABLE BY FUND

GENERAL FUND	\$ 63,042.85
ECONOMIC DEVELOPMENT	-
FIRE FUND	300,649.14
POLICE FUND	-
PARKS & REC	-
BLDG/ INSPECTION FUND	8,765.89
LIBRARY FUND	8,089.50
GRANT FUND	290.54
PUBLIC WORK CONSTRUCT FUND	-
BLDG/SITES FUND	128,974.31
W/S REC FUND	52,480.57
DRAIN DISTRICT BOND FUND	-
TRASH COLLECTION	80,283.74
REVOLVING FUND	-
TRUST/AGENCY FUND	72.49
TAX RECEIVING	1,086.83
GENERAL SICK & ANNUAL	-
FIRE SICK & ANNUAL	-
EMP PENSION	3,280.77
FIRE PENSION	1,281.20
PUBLIC EMPL HEALTH CARE FUND	-
CAPITAL PROJECTS FUND	-
SP ASSESSMENT FUND	-
	<u>\$ 648,297.83</u>

PAYROLL

F	01/11/17	\$ 246,992.78
G	01/11/17	7,197.82
		-

PAYROLL TOTAL: \$ 254,190.60

PAYROLL BY FUND

GENERAL FUND	\$ 65,373.71
FIRE FUND	128,997.72
BLDG/ INSPECTION FUND	13,760.56
LIBRARY FUND	5,360.59
GRANT FUND	1,412.36
WATER/SEWER FUND	39,285.66
	<u>\$ 254,190.60</u>

FOR BOARD APPROVAL \$ 902,488.43

TOTAL \$ 902,488.43

worksheet

FUND	AP PAID				SUBTOTALS	PENDING CHECK REGISTER	AP TOTALS	PAYROLL*	PAYROLL*	TOTALS	
	12/22/2016	1/4/2017	1/6/2017	1/12/2017							
gen	101	26,000.00	1,662.32	20,152.40	11,693.20	59,507.92	3,534.93	63,042.85	58,289.09	7,084.62	65,373.71
economic dev	205					-		-			-
fire	206	67,600.00	2,566.86	163,187.04	47,128.06	280,481.96	20,167.18	300,649.14	128,884.52	113.20	128,997.72
police	207					-		-			-
parks & rec	208					-		-			-
bldg/insp	249	3,900.00	422.98	233.00	3,817.29	8,373.27	392.62	8,765.89	13,760.56		13,760.56
library	271	650.00	875.36	332.79	6,231.35	8,089.50		8,089.50	5,360.59		5,360.59
grant	275			152.14		152.14	138.40	290.54	1,412.36		1,412.36
w/s const	465					-		-			-
bldg/sites	467				128,974.31	128,974.31		128,974.31			-
w/s rec	592	21,450.00	3,414.50	15,662.17	579.10	41,105.77	11,374.80	52,480.57	39,285.66		39,285.66
drain district bond fund	594					-		-			-
trash collection	596			80,283.74		80,283.74		80,283.74			-
revolving	679					-		-			-
trust/agency	701			72.49		72.49		72.49			-
tax rec	703			1,086.83		1,086.83		1,086.83			-
gen sick & ann	705					-		-			-
fire sick & ann	706					-		-			-
emp pension	731				3,280.77	3,280.77		3,280.77			-
fire pension	732				1,281.20	1,281.20		1,281.20			-
public emp health care	736					-		-			-
cap projects	898					-		-			-
sp assessment	899					-		-			-
TOTAL		119,600.00	8,942.02	281,162.60	202,985.28	612,689.90	35,607.93	648,297.83	246,992.78	7,197.82	254,190.60
						612,689.90		648,297.83			254,190.60
						0.00					902,488.43

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 171.000 SUPERVISOR	GROUP HEALTH	BASIC	2017 HSA EMPLOYER TO SUPERVISORY C	1556	01/03/17	650.00	120338
101-171.000-716.000			Total For Dept 171.000 SUPERVISOR			650.00	
Dept 191.000 ELECTIONS	GROUP HEALTH	BASIC	2017 HSA EMPLOYER TO AFSCME CONTRI	1558	01/03/17	1,300.00	120338
101-191.000-716.000			Total For Dept 191.000 ELECTIONS			1,300.00	
Dept 209.000 ASSESSING	GROUP HEALTH	BASIC	2017 HSA EMPLOYER TO AFSCME CONTRI	1558	01/03/17	3,250.00	120338
101-209.000-716.000			Total For Dept 209.000 ASSESSING			3,250.00	
Dept 215.000 CLERKS	GROUP HEALTH	BASIC	2017 HSA EMPLOYER TO SUPERVISORY C	1556	01/03/17	2,600.00	120338
101-215.000-716.000			Total For Dept 215.000 CLERKS			2,600.00	
Dept 253.000 TREASURER	GROUP HEALTH	BASIC	2017 HSA EMPLOYER TO SUPERVISORY C	1556	01/03/17	1,300.00	120338
101-253.000-716.000			2017 HSA EMPLOYER TO AFSCME CONTRI	1558	01/03/17	2,600.00	120338
101-253.000-716.000			Total For Dept 253.000 TREASURER			3,900.00	
Dept 801.000 PLANNING COMMISSION	GROUP HEALTH	BASIC	2017 HSA EMPLOYER TO AFSCME CONTRI	1558	01/03/17	1,300.00	120338
101-801.000-716.000			Total For Dept 801.000 PLANNING COMMISSION			1,300.00	
Dept 999.000 ADMINISTRATION	GROUP HEALTH	BASIC	2017 HSA EMPLOYER TO RETIREE CONTR	1559	01/03/17	13,000.00	120338
101-999.000-716.002			Total For Dept 999.000 ADMINISTRATION			13,000.00	
Fund 206 FIRE FUND			Total For Fund 101 GENERAL FUND			26,000.00	
Dept 000.000 271	GROUP HEALTH	BASIC	2017 HSA EMPLOYER TO SUPERVISORY C	1556	01/03/17	650.00	120338
206-000.000-716.000			2017 HSA EMPLOYER TO FIRE FIGHTER	1557	01/03/17	30,550.00	120338
206-000.000-716.000			2017 HSA EMPLOYER TO RETIREE CONTR	1559	01/03/17	36,400.00	120338
206-000.000-716.002			Total For Dept 000.000 271			67,600.00	
Fund 249 BUILDING FUND			Total For Fund 206 FIRE FUND			67,600.00	
Dept 000.000 271	GROUP HEALTH	BASIC	2017 HSA EMPLOYER TO AFSCME CONTRI	1558	01/03/17	3,250.00	120338
249-000.000-716.000			2017 HSA EMPLOYER TO RETIREE CONTR	1559	01/03/17	650.00	120338
249-000.000-716.002			Total For Dept 000.000 271			3,900.00	
Fund 271 LIBRARY FUND			Total For Fund 249 BUILDING FUND			3,900.00	
Dept 000.000 271	GROUP HEALTH	BASIC	2017 HSA EMPLOYER TO AFSCME CONTRI	1558	01/03/17	650.00	120338
271-000.000-716.000			Total For Dept 000.000 271			650.00	
			Total For Fund 271 LIBRARY FUND			650.00	

A

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 592 WATER/SEWER FUND							
Dept 000.000 271							
592-000.000-716.000	GROUP HEALTH	BASIC	2017 HSA EMPLOYER TO SUPERVISORY C	1556	01/03/17	3,900.00	120338
592-000.000-716.000	GROUP HEALTH	BASIC	2017 HSA EMPLOYER TO AFSOME CONTRI	1558	01/03/17	11,050.00	120338
592-000.000-716.002	RETIREE GROUP HEALTH	BASIC	2017 HSA EMPLOYER TO RETIREE CONTR	1559	01/03/17	6,500.00	120338
			Total For Dept 000.000 271			21,450.00	
			Total For Fund 592 WATER/SEWER FUND			21,450.00	

EXP CHECK RUN DATES 01/03/2017 - 01/03/2017
 JOURNALIZED PAID
 BANK CODE: 00002 - CHECK TYPE: PAPER CHECK

A

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Fund Totals:						
	Fund 101 GENERAL FUND					26,000.00
	Fund 206 FIRE FUND					67,600.00
	Fund 249 BUILDING FUND					3,900.00
	Fund 271 LIBRARY FUND					650.00
	Fund 592 WATER/SEWER FUND					21,450.00
Total For All Funds:						<u>119,600.00</u>

B

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 265.000 BUILDING & GROUNDS MAINT							
101-265.000-740.000	OPERATING SUPPLY	SAMS CLUB WAREHOUSE	12/7/16 GENERAL SUPPLIES	004597	01/04/17	405.42	120341
101-265.000-921.000	ELECTRICAL SERVICE	DTE ENERGY	DEC 2016 ELECTRICAL SERVICE	1661	01/04/17	301.43	120340
101-265.000-921.050	ELECTRICAL SERVICE-SNR C	DTE ENERGY	DEC 2016 ELECTRICAL SERVICE	1661	01/04/17	325.85	120340
101-265.000-923.000	HEAT	CONSUMERS ENERGY	NOV 2016 TOWNSHIP HEAT	1660	01/04/17	427.41	120339
101-265.000-923.050	HEAT-SNR CNTR	CONSUMERS ENERGY	NOV 2016 TOWNSHIP HEAT	1660	01/04/17	124.38	120339
			Total For Dept 265.000 BUILDING & GROUNDS MAINT			1,584.49	
Dept 999.000 ADMINISTRATION							
101-999.000-958.000	LATE FEES	DTE ENERGY	DEC 2016 ELECTRICAL SERVICE	1661	01/04/17	77.83	120340
			Total For Dept 999.000 ADMINISTRATION			77.83	
			Total For Fund 101 GENERAL FUND			1,662.32	
Fund 206 FIRE FUND							
Dept 000.000 271							
206-000.000-921.000	ELECTRICAL SERVICE	DTE ENERGY	DEC 2016 ELECTRICAL SERVICE	1661	01/04/17	1,006.21	120340
206-000.000-923.000	HEAT	CONSUMERS ENERGY	NOV 2016 TOWNSHIP HEAT	1660	01/04/17	1,560.65	120339
			Total For Dept 000.000 271			2,566.86	
			Total For Fund 206 FIRE FUND			2,566.86	
Fund 249 BUILDING FUND							
Dept 000.000 271							
249-000.000-921.000	ELECTRICAL SERVICE	DTE ENERGY	DEC 2016 ELECTRICAL SERVICE	1661	01/04/17	334.59	120340
249-000.000-923.000	HEAT	CONSUMERS ENERGY	NOV 2016 TOWNSHIP HEAT	1660	01/04/17	88.39	120339
			Total For Dept 000.000 271			422.98	
			Total For Fund 249 BUILDING FUND			422.98	
Fund 271 LIBRARY FUND							
Dept 000.000 271							
271-000.000-921.000	UTILITIES - ELECTRIC	DTE ENERGY	DEC 2016 ELECTRICAL SERVICE	1661	01/04/17	473.44	120340
271-000.000-923.000	UTILITIES - HEAT	CONSUMERS ENERGY	NOV 2016 TOWNSHIP HEAT	1660	01/04/17	401.92	120339
			Total For Dept 000.000 271			875.36	
			Total For Fund 271 LIBRARY FUND			875.36	
Fund 592 WATER/SEWER FUND							
Dept 000.000 271							
592-000.000-921.000	UTILITIES - ELECTRIC	DTE ENERGY	DEC 2016 ELECTRICAL SERVICE	1661	01/04/17	2,693.00	120340
592-000.000-923.000	UTILITIES - HEAT	CONSUMERS ENERGY	NOV 2016 TOWNSHIP HEAT	1660	01/04/17	721.50	120339
			Total For Dept 000.000 271			3,414.50	
			Total For Fund 592 WATER/SEWER FUND			3,414.50	

EXP CHECK RUN DATES 01/04/2017 - 01/04/2017
 JOURNALIZED PAID
 BANK CODE: 00002 - CHECK TYPE: PAPER CHECK



GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Fund Totals:						
	Fund 101 GENERAL FUND					1,662.32
	Fund 206 FIRE FUND					2,566.86
	Fund 249 BUILDING FUND					422.98
	Fund 271 LIBRARY FUND					875.36
	Fund 592 WATER/SEWER FUND					3,414.50
Total For All Funds:						<u>8,942.02</u>

GL Number Inv. Line Desc Vendor Invoice Desc. Invoice Due Date Amount Check

Fund 101 GENERAL FUND
 Dept 201.000 ACCOUNTING EMPLOYER PENSION COST JOHN HANCOCK USA JAN 17 DEFER COMP/457 PLAN #984030 364528818 0117 01/06/17 1,018.33 120356
 101-201.000-718.000
 Total For Dept 201.000 ACCOUNTING 1,018.33

Dept 209.000 ASSESSING CONTRACTED ASSESSOR ASSESSMENT ADMINISTRA JAN 2017 ASSESSOR SERVICES 012017 01/06/17 7,500.00 120344
 101-209.000-704.210
 Total For Dept 209.000 ASSESSING 7,500.00

Dept 265.000 BUILDING & GROUNDS MAINT
 101-265.000-852.000 TELEPHONE SERVICE COMCAST 12/15/16-1/14/17 ADMIN TRUNK PHONE 48888973 01/06/17 436.37 120346
 101-265.000-852.000 TELEPHONE SERVICE COMCAST 1/5-2/4/17 PHONES/BOARD RM/38255 L 1663 01/06/17 45.15 120347
 101-265.000-852.000 TELEPHONE SERVICE VERIZON WIRELESS DEC 2016 CELL PHONE SERVICE 9777575676 01/06/17 55.66 120366
 101-265.000-922.000 STREET LIGHTING SERVICE DTE ENERGY - STREET L NOV 2016 ST LIGHT EIA ACCT #0000-7 7346779 EIA 01/06/17 4,481.06 120349
 101-265.000-922.000 STREET LIGHTING SERVICE DTE ENERGY - STREET L NOV 2016 ST LIGHT EIB ACCT #0000-7 7346830 EIB 01/06/17 3,457.32 120349
 101-265.000-922.000 STREET LIGHTING SERVICE DTE ENERGY - STREET L NOV 2016 ST LIGHT EICIII ACCT #000 7346610 EICIII 01/06/17 9.32 120349
 101-265.000-931.000 CONTRACTED SERV/BLDG MAINT ACT NOW ALARM SERVICE SERVICE CALL/CONTROL PANEL PROG/EN 312366 01/06/17 25.00 120342
 101-265.000-931.000 CONTRACTED SERV/BLDG MAINT ACT NOW ALARM SERVICE /TWP 312597 01/06/17 272.70 120342
 101-265.000-931.050 CONTRACTED SERV/BLDG MAINT ACT NOW ALARM SERVICE /TWP 312597 01/06/17 119.85 120342
 101-265.000-931.060 CONTRACTED SERV/BLDG MAINT ACT NOW ALARM SERVICE /TWP 312597 01/06/17 194.70 120342
 Total For Dept 265.000 BUILDING & GROUNDS MAINT 9,097.13

Dept 282.000 ORDINANCE TELEPHONE SERVICE VERIZON WIRELESS DEC 2016 CELL PHONE SERVICE 9777575676 01/06/17 27.74 120366
 101-282.000-852.000
 Total For Dept 282.000 ORDINANCE 27.74

Dept 999.000 ADMINISTRATION
 101-999.000-728.000 POSTAGE PITNEY BOWES INC. 10/1-12/31/16 POSTAGE METER RENTAL 1002671515 01/06/17 252.00 120363
 101-999.000-730.000 PARK PASS COST HURON-CLINTON METRO A 100 - 2017 SENIOR PARK PASSES 1662 01/06/17 2,100.00 120353
 101-999.000-806.000 COMPUTER SERVICES SYO COMPUTER ENGINEER DEC 2016 DOMAIN HOSTING SILVER LEV 17282 01/06/17 14.70 120365
 101-999.000-806.000 COMPUTER SERVICES SYO COMPUTER ENGINEER DEC 2016 REMOVE DATA BACKUP/SILVER 17281 01/06/17 112.50 120365
 101-999.000-810.004 OUTSIDE SERVICES- HUM. R HENRY FORD HEALTH SYS SEPT 2016 SERVICES /SMART/ACCT 77073-100616 01/06/17 30.00 120352
 Total For Dept 999.000 ADMINISTRATION 2,509.20

Fund 206 FIRE FUND
 Dept 000.000 271
 206-000.000-632.000 AMBULANCE FEES BLUE CARE NETWORK REFUND EMS OVERPAY/ALEWA RUN #14- 14-0537-02 01/06/17 259.08 120345
 206-000.000-718.000 EMPLOYER PENSION COST JOHN HANCOCK USA JAN 17 DEFER COMP/457 PLAN #984030 377842168 0117 01/06/17 948.46 120357
 206-000.000-806.000 COMPUTER SERVICES SYO COMPUTER ENGINEER DEC 2016 DOMAIN HOSTING SILVER LEV 17282 01/06/17 7.35 120365
 206-000.000-806.000 COMPUTER SERVICES SYO COMPUTER ENGINEER DEC 2016 REMOVE DATA BACKUP/SILVER 17281 01/06/17 56.25 120365
 206-000.000-812.000 ADMINISTRATION COSTS HARRISON TWP GENERAL JAN 2017 ADMIN FEE DUE GENERAL FUN 01/2017 01/06/17 10,416.67 120351
 206-000.000-851.000 RADIOS & RADIO MAINTENAN COUNTY OF MACOMB DEC 2016 RADIO CHARGES /FD ARI61054 01/06/17 142.29 120348
 206-000.000-852.000 TELEPHONE SERVICE VERIZON WIRELESS DEC 2016 CELL PHONE SERVICE 9777575676 01/06/17 166.94 120366
 206-000.000-933.001 VEHICLE MAINTENANCE-EMS DEC 2016 HAST MONTHLY CLASSES/FD 000836 01/06/17 30.00 120350
 206-000.000-960.000 EDUCATION AND TRAINING MAGOMB COMMUNITY COLL DEC 2016 HAST MONTHLY CLASSES/FD 005244011 01/06/17 500.00 120358
 206-000.000-977.002 FIRE FIGHTING EQUIPMENT APOLLO FIRE EQUIPMENT 24 SCBA TANKS /FD LOCAL MATCH/GRAN 93500 01/06/17 150,600.00 120343
 206-000.000-977.002 FIRE FIGHTING EQUIPMENT NYE UNIFORM REFINISH 3 BADGES /FD 568070 01/06/17 60.00 120361
 Total For Dept 000.000 271 163,187.04
 Total For Fund 206 FIRE FUND 163,187.04

Fund 249 BUILDING FUND
 Dept 000.000 271
 249-000.000-806.000 COMPUTER SERVICES SYO COMPUTER ENGINEER DEC 2016 DOMAIN HOSTING SILVER LEV 17282 01/06/17 14.70 120365

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 249 BUILDING FUND							
Dept 000.000 271	COMPUTER SERVICES	SYO COMPUTER ENGINEER	DEC 2016 REMOTE DATA BACKUP/SILVER	17281	01/06/17	112.50	120365
249-000.000-806.000	TELEPHONE SERVICE	VERIZON WIRELESS	DEC 2016 CELL PHONE SERVICE	9777575676	01/06/17	105.80	120366
			Total For Dept 000.000 271			233.00	
			Total For Fund 249 BUILDING FUND			233.00	
Fund 271 LIBRARY FUND							
Dept 000.000 271	EMPLOYER PENSION COST	JOHN HANCOCK USA	JAN 17 DEFER COMP/457 PLAN #984030	366063135 0117	01/06/17	332.79	120355
271-000.000-718.000			Total For Dept 000.000 271			332.79	
			Total For Fund 271 LIBRARY FUND			332.79	
Fund 275 GRANT FUND							
Dept 291.000 VAN/SENIOR CITIZEN PROGRAM	OUTSIDE SERVICES	HENRY FORD HEALTH SYS	SEPT 2016 SERVICES /SMART/ACCT	77073-100616	01/06/17	68.00	120352
275-291.000-810.000	TELEPHONE SERVICE	VERIZON WIRELESS	DEC 2016 CELL PHONE SERVICE	9777575676	01/06/17	84.14	120366
275-291.000-852.000			Total For Dept 291.000 VAN/SENIOR CITIZEN PROGRA			152.14	
			Total For Fund 275 GRANT FUND			152.14	
Fund 592 WATER/SEWER FUND							
Dept 000.000 271	POSTAGE	IDS.COM	JAN 2017 ADVANCE POSTAGE /WATER BI	P012017	01/06/17	850.00	120354
592-000.000-728.000	IWC Expense	MACOMB COUNTY TREASUR	NOV 2016 IWC CHARGES ACCT # 300-07	7228-2016	01/06/17	4,987.38	120359
592-000.000-806.000	COMPUTER SERVICES	SYO COMPUTER ENGINEER	DEC 2016 DOMAIN HOSTING SILVER LEV	17282	01/06/17	12.25	120365
592-000.000-806.000	COMPUTER SERVICES	SYO COMPUTER ENGINEER	DEC 2016 REMOTE DATA BACKUP/SILVER	17281	01/06/17	93.75	120365
592-000.000-812.000	ADMINISTRATION COSTS	HARRISON TWP GENERAL	JAN 2017 ADMIN FEE DUE GENERAL FUN	01-2017	01/06/17	9,166.67	120351
592-000.000-852.000	TELEPHONE SERVICE	VERIZON WIRELESS	DEC 2016 CELL PHONE SERVICE	9777575676	01/06/17	240.57	120366
592-000.000-931.000	CONTRACTED SERV/BLDG MAI	ACT NOW ALARM SERVICE	2/1-4/30/17 ALARM SERVICE /TWP	312597	01/06/17	311.55	120342
			Total For Dept 000.000 271			15,662.17	
			Total For Fund 592 WATER/SEWER FUND			15,662.17	
Fund 596 TRASH COLLECTION FUND							
Dept 000.000 271	TRASH COLLECTION EXPENSE	RIZZO ENVIRONMENTAL S	DEC 2016 TRASH SVCS MINUS ADMIN FE	520282	01/06/17	80,283.74	120364
596-000.000-758.000			Total For Dept 000.000 271			80,283.74	
			Total For Fund 596 TRASH COLLECTION FUND			80,283.74	
Fund 701 TRUST & AGENCY FUND							
Dept 000.000 271	DUE TO OTHERS - GENERAL	PATRICK SHY	REFUND 457 LOAN OVERPAYMENT	PG009840300	01/06/17	72.49	120362
701-000.000-240.001			Total For Dept 000.000 271			72.49	
			Total For Fund 701 TRUST & AGENCY FUND			72.49	
Fund 703 TAX RECEIVING FUND							
Dept 000.000 271	DUE TO COUNTY	MATTHEW SCHULTZ & LOR	REFUND 2016 SUMMER TAX 17-12-15-18	16-002753	01/06/17	224.05	120360
703-000.000-222.000	DUE TO INTERMEDIATE SCHO	MATTHEW SCHULTZ & LOR	REFUND 2016 SUMMER TAX 17-12-15-18	16-002753	01/06/17	144.34	120360
703-000.000-222.001	DUE TO MCCC OPERATING	MATTHEW SCHULTZ & LOR	REFUND 2016 SUMMER TAX 17-12-15-18	16-002753	01/06/17	69.88	120360
703-000.000-222.002	DUE TO CTY-STATE EDUCATI	MATTHEW SCHULTZ & LOR	REFUND 2016 SUMMER TAX 17-12-15-18	16-002753	01/06/17	295.02	120360



GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 703 TAX RECEIVING FUND							
Dept 000.000 271							
703-000.000-225.009	DUE TO LANSE CREUSE-DEBT	MATTHEW SCHULTZ & LOR	REFUND 2016 SUMMER TAX 17-12-15-18	16-002753	01/06/17	344.19	120360
703-000.000-657.001	PENALTIES-SUMMER TAX	MATTHEW SCHULTZ & LOR	REFUND 2016 SUMMER TAX 17-12-15-18	16-002753	01/06/17	9.35	120360
	Total For Dept 000.000 271					1,086.83	
	Total For Fund 703 TAX RECEIVING FUND					1,086.83	



GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
-----------	----------------	--------	---------------	---------	----------	--------------

Fund Totals:

Fund 101	GENERAL FUND					20,152.40
Fund 206	FIRE FUND					163,187.04
Fund 249	BUILDING FUND					233.00
Fund 271	LIBRARY FUND					332.79
Fund 275	GRANT FUND					152.14
Fund 592	WATER/SEWER FUND					15,662.17
Fund 596	TRASH COLLECTION FUND					80,283.74
Fund 701	TRUST & AGENCY FUND					72.49
Fund 703	TAX RECEIVING FUND					1,086.83

Total For All Funds:

281,162.60



GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 000.000 271	DUE TO EMPLOYEES - CAFET	ROCHELLE LEON	REIMB 2016 CAFE DEPENDENT CARE PLA	1665	01/12/17	192.25	120403
						Total For Dept 000.000 271	192.25
Dept 101.000 TOWNSHIP BOARD							
101-101.000-727.000	OFFICE SUPPLIES	KERR ALBERT	NAME PLATES /BATKINS /SERVIAL	408788-0	01/12/17	35.00	120393
						Total For Dept 101.000 TOWNSHIP BOARD	35.00
Dept 171.000 SUPERVISOR							
101-171.000-727.000	OFFICE SUPPLIES	KERR ALBERT	OFFICE SUPPLIES /SUPERV	411162-0	01/12/17	13.30	120393
						Total For Dept 171.000 SUPERVISOR	13.30
Dept 191.000 ELECTIONS							
101-191.000-727.000	OFFICE SUPPLIES	KERR ALBERT	OFFICE SUPPLIES /GENERAL/ELECTIONS	406999-0	01/12/17	22.99	120393
101-191.000-727.000	OFFICE SUPPLIES	KERR ALBERT	OFFICE SUPPLIES /GENERAL/ELECTIONS	411463-0	01/12/17	28.55	120393
						Total For Dept 191.000 ELECTIONS	51.54
Dept 201.000 ACCOUNTING							
101-201.000-727.000	OFFICE SUPPLIES	KERR ALBERT	OFFICE SUPPLIES /ACCT/CLERK	408512-0	01/12/17	1.55	120393
101-201.000-727.000	OFFICE SUPPLIES	KERR ALBERT	OFFICE SUPPLIES /ACCT	410939-0	01/12/17	39.93	120393
101-201.000-727.000	OFFICE SUPPLIES	KERR ALBERT	OFFICE SUPPLIES /ACCT	C 408510-0	01/12/17	(16.99)	120393
101-201.000-727.000	OFFICE SUPPLIES	KERR ALBERT	OFFICE SUPPLIES /ACCT	408670-0	01/12/17	80.39	120393
101-201.000-727.000	OFFICE SUPPLIES	KERR ALBERT	OFFICE SUPPLIES /ACCT	408662-0	01/12/17	24.44	120393
						Total For Dept 201.000 ACCOUNTING	129.32
Dept 209.000 ASSESSING							
101-209.000-727.000	OFFICE SUPPLIES	KERR ALBERT	OFFICE SUPPLIES /ASSESS	C 410162-0	01/12/17	(7.39)	120393
101-209.000-727.000	OFFICE SUPPLIES	KERR ALBERT	OFFICE SUPPLIES /ASSESS	407736-0	01/12/17	14.98	120393
101-209.000-977.000	COMPUTER	SYO COMPUTER ENGINEER	UPS DEVICE /ASSESSOR	17255	01/12/17	89.99	120405
						Total For Dept 209.000 ASSESSING	97.58
Dept 215.000 CLERKS							
101-215.000-727.000	OFFICE SUPPLIES	KERR ALBERT	OFFICE SUPPLIES /CLERK	407581-0	01/12/17	133.32	120393
101-215.000-727.000	OFFICE SUPPLIES	KERR ALBERT	OFFICE SUPPLIES /ACCT/CLERK	408512-0	01/12/17	18.49	120393
						Total For Dept 215.000 CLERKS	151.81
Dept 265.000 BUILDING & GROUNDS MAINT							
101-265.000-963.000	MAINTENANCE BY W/S	HARRISON TWP W-S RECE	REIMB WINTERIZE WATERFRONT/BALLARD	1666	01/12/17	339.54	120391
						Total For Dept 265.000 BUILDING & GROUNDS MAINT	339.54
Dept 999.000 ADMINISTRATION							
101-999.000-727.000	OFFICE SUPPLIES	KERR ALBERT	OFFICE SUPPLIES /GENERAL	408239-0	01/12/17	19.34	120393
101-999.000-727.000	OFFICE SUPPLIES	KERR ALBERT	OFFICE SUPPLIES /GENERAL	411289-0	01/12/17	13.70	120393
101-999.000-727.000	OFFICE SUPPLIES	KERR ALBERT	OFFICE SUPPLIES /GENERAL/ELECTIONS	406999-0	01/12/17	16.22	120393
101-999.000-727.000	OFFICE SUPPLIES	KERR ALBERT	OFFICE SUPPLIES /GENERAL/ELECTIONS	411463-0	01/12/17	49.21	120393
101-999.000-810.000	OUTSIDE SERVICES	BUILDING RECORDS MANAG	12/19/16 DOCUMENT DESTRUCTION SERV	56741	01/12/17	45.00	120386
101-999.000-831.000	LEGAL FEES	KIRK & HUTH, P.C.	JAN 2017 LEGAL FEES /RETAINER	79849	01/12/17	7,666.00	120394
101-999.000-914.000	COMPREHENSIVE INSURANCE	NICKEL & SAPH, INC.	2017 FIDUCIARY LIABILITY POLICY	17936	01/12/17	1,889.80	120398
101-999.000-963.007	STORM DRAINS	MACOMB COUNTY DEPARTM	OCT 16 HURON PUMP STATION	30929	01/12/17	266.15	120396
101-999.000-963.007	STORM DRAINS	MACOMB COUNTY DEPARTM	NOV 16 HURON PTE PUMP STATION	31001	01/12/17	540.36	120396
101-999.000-963.007	STORM DRAINS	MACOMB COUNTY DEPARTM	OCT 16 CONGER BAY PUMP STATION	30891	01/12/17	20.70	120396
101-999.000-963.007	STORM DRAINS	MACOMB COUNTY DEPARTM	NOV 16 CONGER BAY PUMP STATION	30973	01/12/17	156.38	120396
						Total For Dept 999.000 ADMINISTRATION	10,682.86



GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Total For Fund 101 GENERAL FUND							
11,693.20							
Fund 206 FIRE FUND							
Dept 000.000 271	OPERATING SUPPLY	ZEP SALES & SERVICE	STATION SUPPLIES /FD	9002590988	01/12/17	180.92	120406
206-000.000-740.000	EMS SUPPLIES	BLUE WATER INDUSTRIAL	DEC 16 TANK RENTAL/FD STAT 2/ACCT	00636940	01/12/17	80.00	120385
206-000.000-740.001	EMS SUPPLIES	BLUE WATER INDUSTRIAL	DEC 16 TANK RENTAL/FD STAT 1/ACCT	00636941	01/12/17	50.00	120385
206-000.000-840.000		BIO-CARE INC	22 FF ANNUAL PHYSICALS /FD	3501	01/12/17	10,085.00	120384
206-000.000-851.000	RADIOS & RADIO MAINTENAN	PRO-TECH GRAPHICS LTD	ENGRAVE RADIO /FD	95058097	01/12/17	15.00	120402
206-000.000-933.000	VEHICLE MAINTENANCE	PRIORITY ONE EMERGENC	LED LIGHT /ENGINE 1 /FD	70024760	01/12/17	151.66	120401
206-000.000-933.001	VEHICLE MAINTENANCE-EMS	LESLEIE TIRE SERVICE	FLAT REPAIR /ALPHA 1 /FD	396800	01/12/17	40.00	120385
206-000.000-933.001	VEHICLE MAINTENANCE-EMS	PRIORITY ONE EMERGENC	ALLEY LIGHT /ALPHA 2 /FD	70024450	01/12/17	38.93	120401
206-000.000-977.001	EMS EQUIPMENT	ZOLL MEDICAL CORP	1ST PAY DEFIBRILLATORS /FD	2460658	01/12/17	36,486.55	120407
Total For Dept 000.000 271							
47,128.06							
Fund 249 BUILDING FUND							
Total For Fund 206 FIRE FUND							
47,128.06							

Dept 000.000 271	PLUMBING PERMITS	FAIRVIEW CONSTRUCTION	REFUND OVERPAY ON 5 PLUMBING PERMI	312126	01/12/17	965.00	120389
249-000.000-453.000	BUILDING PERMITS	PLEASANTVIEW WINDOW M	REFUND CANCEL BLDG PERMIT 36186 ED	PB160835	01/12/17	23.91	120389
249-000.000-480.000	RETIREE GROUP HEALTH	BASIC	2016 EMPLOYER CONTRIB /ERIN HARDCA	2016-HARDCASTLE	01/12/17	1,300.00	120382
249-000.000-716.002	RETIREE GROUP HEALTH	BASIC	2017 EMPLOYER CONTRIB /ERIN HARDCA	2017-HARDCASTLE	01/12/17	1,300.00	120383
249-000.000-127.000	OFFICE SUPPLIES	KERR ALBERT	OFFICE SUPPLIES /BLDG	408701-0	01/12/17	55.46	120393
249-000.000-127.000	OFFICE SUPPLIES	METCOM	WINDOW ENVELOPES /BLDG	98216	01/12/17	172.92	120397
Total For Dept 000.000 271							
3,817.29							
Fund 271 LIBRARY FUND							
Total For Fund 249 BUILDING FUND							
3,817.29							

Dept 000.000 271	ADULT MATERIALS	BAKER & TAYLOR	BOOKS & DVDS/LIBRARY	2032423719	01/12/17	116.39	120381
271-000.000-743.002	ADULT MATERIALS	BAKER & TAYLOR	BOOKS & DVDS/LIBRARY	2032447516	01/12/17	947.72	120381
271-000.000-743.002	ADULT MATERIALS	BAKER & TAYLOR	BOOKS & DVDS/LIBRARY	2032471453	01/12/17	1,976.86	120381
271-000.000-743.002	ADULT MATERIALS	BAKER & TAYLOR	BOOKS & DVDS/LIBRARY	2032477619	01/12/17	27.53	120381
271-000.000-743.002	ADULT MATERIALS	BAKER & TAYLOR	BOOKS & DVDS/LIBRARY	2032423720	01/12/17	57.74	120381
271-000.000-743.002	ADULT MATERIALS	BAKER & TAYLOR	BOOKS & DVDS/LIBRARY	2032438710	01/12/17	83.06	120381
271-000.000-743.002	ADULT MATERIALS	BAKER & TAYLOR	BOOKS & DVDS/LIBRARY	2032438711	01/12/17	396.57	120381
271-000.000-743.002	ADULT MATERIALS	BAKER & TAYLOR	BOOKS & DVDS/LIBRARY	2032447514	01/12/17	21.80	120381
271-000.000-743.002	ADULT MATERIALS	BAKER & TAYLOR	BOOKS & DVDS/LIBRARY	2032447515	01/12/17	62.72	120381
271-000.000-743.002	ADULT MATERIALS	BAKER & TAYLOR	BOOKS & DVDS/LIBRARY	2032448411	01/12/17	646.78	120381
271-000.000-743.002	ADULT MATERIALS	GALE/CENGAGE LEARNING	LARGE PRINT BOOKS/LIBRARY	59401355	01/12/17	25.59	120390
271-000.000-743.002	ADULT MATERIALS	GALE/CENGAGE LEARNING	LARGE PRINT BOOKS/LIBRARY	59384831	01/12/17	49.58	120390
271-000.000-743.002	ADULT MATERIALS	GALE/CENGAGE LEARNING	LARGE PRINT BOOKS/LIBRARY	59370328	01/12/17	31.19	120390
271-000.000-743.002	ADULT MATERIALS	BAKER & TAYLOR	BOOKS & DVDS/LIBRARY	59346475	01/12/17	24.79	120390
271-000.000-743.004	CHILDREN'S MATERIALS	BAKER & TAYLOR	BOOKS & DVDS/LIBRARY	2032423718	01/12/17	772.66	120381
271-000.000-743.004	CHILDREN'S MATERIALS	BAKER & TAYLOR	BOOKS & DVDS/LIBRARY	2032471453	01/12/17	20.85	120381
271-000.000-743.004	CHILDREN'S MATERIALS	BAKER & TAYLOR	BOOKS & DVDS/LIBRARY	2032477619	01/12/17	919.56	120381
271-000.000-743.004	CHILDREN'S MATERIALS	BAKER & TAYLOR	BOOKS & DVDS/LIBRARY	2032438709	01/12/17	9.26	120381
271-000.000-743.004	CHILDREN'S MATERIALS	BAKER & TAYLOR	BOOKS & DVDS/LIBRARY	2032447513	01/12/17	40.70	120381
Total For Dept 000.000 271							
6,231.35							
Fund 467 BUILDING & SITES FUND							
Total For Fund 271 LIBRARY FUND							
6,231.35							

GL Number Inv. Line Desc Vendor Invoice Desc. Invoice Due Date Amount Check

Fund 467 BUILDING & SITES FUND
 Dept 507.000 ARCHER BRIDGE
 467-507.000-802.000 ENGINEERING SERVICES MACOMB COUNTY DEPARTM NOV 16 ARCHER CANAL TO LAKE ST CLA 914877 01/12/17 1.80 120396
 Total For Dept 507.000 ARCHER BRIDGE 1.80

Dept 510.000 ENGINEERING SERVICE
 467-510.000-802.000 ENGINEERING SERVICES MACOMB COUNTY DEPARTM NOV 16 N LAKESHORE BRIDGE REPLACE 914878 01/12/17 491.50 120396
 467-510.000-802.000 ENGINEERING SERVICES MACOMB COUNTY DEPARTM OCT 16 N LAKESHORE BRIDGE REPLACE 914847 01/12/17 871.78 120396
 467-510.000-802.000 ENGINEERING SERVICES MACOMB COUNTY DEPARTM NOV 16 S LAKESHORE BRIDGE REPLACE 914880 01/12/17 9,805.13 120396
 467-510.000-802.000 ENGINEERING SERVICES MACOMB COUNTY DEPARTM NOV 16 S LAKESHORE BRIDGE REPLACE 914879 01/12/17 2,263.94 120396
 467-510.000-802.000 ENGINEERING SERVICES MACOMB COUNTY DEPARTM OCT 16 S LAKESHORE BRIDGE REPLACE 914848 01/12/17 23,281.67 120396
 467-510.000-802.000 ENGINEERING SERVICES MACOMB COUNTY DEPARTM SEPT 16 S LAKESHORE BRIDGE REPLACE 914825 01/12/17 43,506.51 120396
 467-510.000-967.000 PROJECT COST MACOMB COUNTY DEPARTM SEPT 16 S LAKESHORE BRIDGE CONTRAC 914826 01/12/17 48,751.98 120396
 Total For Dept 510.000 ENGINEERING SERVICE 128,972.51
 Total For Fund 467 BUILDING & SITES FUND 128,974.31

Fund 592 WATER/SEWER FUND
 Dept 000.000 271
 592-000.000-727.000 OFFICE SUPPLIES STAPLES ADVANTAGE OFFICE SUPPLIES /WS 3324018164 01/12/17 107.38 120404
 592-000.000-740.000 OPERATING SUPPLY CADILLAC ASPHALT, LLC MATERIALS FOR WMAIN BREAK REPAIRS/ 300400 01/12/17 182.70 120387
 592-000.000-740.000 OPERATING SUPPLY PRAXAIR DISTRIBUTION, PRAXAIR DISTRIBUTION, 75468044 01/12/17 107.83 120400
 592-000.000-740.000 OPERATING SUPPLY 11/20-12/20/16 ACETYLENE & OXYGEN/ 75517138 01/12/17 48.45 120400
 592-000.000-933.000 VEHICLE MAINTENANCE CASS AUTO PARTS PARTS /TRUCK # 307 /WS 1-505633 01/12/17 49.36 120388
 592-000.000-933.000 VEHICLE MAINTENANCE CASS AUTO PARTS PARTS /TRUCK # 307 /WS 1-505655 01/12/17 3.38 120388
 592-000.000-933.000 VEHICLE MAINTENANCE LESLIE TIRE SERVICE VALVE/FLAT REPAIR /WS 396105 01/12/17 80.00 120395
 Total For Dept 000.000 271 579.10
 Total For Fund 592 WATER/SEWER FUND 579.10

Fund 731 EMPLOYEE PENSION FUND
 Dept 000.000 271
 731-000.000-828.000 CONFERENCES/DUES/TRAININ KELLY GEML REIMB EXPENSES/MAPERS FALL CONFERE 09-2016 01/12/17 77.77 120392
 731-000.000-914.000 COMPREHENSIVE INSURANCE NICKEL & SAPH, INC. 2017 FIDUCIARY LIABILITY POLICY 17936 01/12/17 3,203.00 120398
 Total For Dept 000.000 271 3,280.77
 Total For Fund 731 EMPLOYEE PENSION FUND 3,280.77

Fund 732 FIRE PENSION FUND
 Dept 000.000 271
 732-000.000-914.000 COMPREHENSIVE INSURANCE NICKEL & SAPH, INC. 2017 FF FIDUCIARY LIABILITY POLICY 17938 01/12/17 1,281.20 120398
 Total For Dept 000.000 271 1,281.20
 Total For Fund 732 FIRE PENSION FUND 1,281.20



GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Fund Totals:						
	Fund 101 GENERAL FUND					11,693.20
	Fund 206 FIRE FUND					47,128.06
	Fund 249 BUILDING FUND					3,817.29
	Fund 271 LIBRARY FUND					6,231.35
	Fund 467 BUILDING & SITES FUND					128,974.31
	Fund 592 WATER/SEWER FUND					579.10
	Fund 731 EMPLOYEE PENSION FUND					3,280.77
	Fund 732 FIRE PENSION FUND					1,281.20

Total For All Funds: 202,985.28

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
-----------	----------------	--------	---------------	---------	----------	--------	-------

Fund 101 GENERAL FUND							
Dept 171.000 SUPERVISOR							
101-171.000-727.000	OFFICE SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES /WS /SUPRV	3324618052	01/24/17	193.78	
						Total For Dept 171.000 SUPERVISOR	193.78

Dept 201.000 ACCOUNTING							
101-201.000-727.000	OFFICE SUPPLIES	KERR ALBERT	OFFICE SUPPLIES /ACCT/SR CENTER	409837-0	01/24/17	243.25	
						Total For Dept 201.000 ACCOUNTING	243.25

Dept 253.000 TREASURER							
101-253.000-727.000	OFFICE SUPPLIES	METCOM	WINDOW ENVELOPES /TREAS	98361	01/24/17	317.90	
						Total For Dept 253.000 TREASURER	317.90

Dept 265.000 BUILDING & GROUNDS MAINT							
101-265.000-931.000	CONTRACTED SERV/BLDG MAINT	WEST SHORE SERVICES 1	2016 ANNUAL WARNING SIREN INSPECTI	23290	01/24/17	2,400.00	
						Total For Dept 265.000 BUILDING & GROUNDS MAINT	2,400.00

Dept 999.000 ADMINISTRATION							
101-999.000-828.000	CONFERENCES/DUES/TRAININ	STATE OF MICHIGAN	2017 MIDEAL PURCHASING PROGRAM	MIDEAL-1771 201	01/24/17	230.00	
101-999.000-831.000	LEGAL FEES	KIRK & HUTH, P.C.	NOV 2016 LEGAL FEES /ASSESSOR	79648	01/24/17	150.00	
						Total For Dept 999.000 ADMINISTRATION	380.00
						Total For Fund 101 GENERAL FUND	3,534.93

Fund 206 FIRE FUND							
Dept 000.000 271							
206-000.000-727.000	OFFICE SUPPLIES	SYO COMPUTER ENGINEER	PRINTER/TONER CARTRIDGE /FD STAT 1	17249	01/24/17	125.00	
206-000.000-740.000	OPERATING SUPPLY	SUPPLY DEN	STATION SUPPLIES /FD	369608-00	01/24/17	594.11	
206-000.000-740.001	EMS SUPPLIES	BOUND TREE MEDICAL, L	EMS SUPPLIES/FD ACCT # 151208	82362345	01/24/17	205.09	
206-000.000-740.001	EMS SUPPLIES	BOUND TREE MEDICAL, L	EMS SUPPLIES/FD ACCT # 151208	82362344	01/24/17	1,805.61	
206-000.000-740.001	EMS SUPPLIES	BOUND TREE MEDICAL, L	EMS SUPPLIES/FD ACCT # 151208	82368589	01/24/17	1,060.81	
206-000.000-740.001	EMS SUPPLIES	BOUND TREE MEDICAL, L	EMS SUPPLIES/FD ACCT # 151208	82368590	01/24/17	811.98	
206-000.000-806.000	CONTRACTED SERV/BLDG MAINT	GRAPHIC CONTROLS	DFIB PADS /FD	M00053	01/24/17	209.06	
206-000.000-931.000	CONTRACTED SERV/BLDG MAINT	FJF DOOR SALES CO	2017 ANNUAL FIRETOOLS SOFTWARE UPD	7856	01/24/17	400.00	
206-000.000-931.000	CONTRACTED SERV/BLDG MAINT	NORTHERN TILE	EMERGENCY DOOR REPAIR /FD STAT 1	156585	01/24/17	1,040.00	
206-000.000-931.000	CONTRACTED SERV/BLDG MAINT	PREMIER ELECTRONICS 1	INSTALL TILE /FD STAT 2	1059	01/24/17	1,800.00	
206-000.000-931.000	CONTRACTED SERV/BLDG MAINT	WOLVERINE POWER SYSTEM	2017 FIRE ALARM SYSTEM MONITORING	16-1316	01/24/17	420.00	
206-000.000-933.000	VEHICLE MAINTENANCE	MICHIGAN FIRE APPARAT	GENERATOR MAINTENANCE /FD STAT 2	0126432-TN	01/24/17	580.05	
206-000.000-933.000	VEHICLE MAINTENANCE	MICHIGAN FIRE APPARAT	SERVICE/REPAIR ENGINE 2 /FD	17548	01/24/17	827.46	
206-000.000-933.000	VEHICLE MAINTENANCE	MICHIGAN FIRE APPARAT	SERVICE/REPAIR TRUCK 1 /FD	17540	01/24/17	748.82	
206-000.000-933.000	VEHICLE MAINTENANCE	MICHIGAN FIRE APPARAT	SERVICE/REPAIR TRUCK 2 /FD	17542	01/24/17	715.08	
206-000.000-933.001	VEHICLE MAINTENANCE-EMS	MICHIGAN FIRE APPARAT	SERVICE/REPAIR ALPHA 2 /FD	17545	01/24/17	598.66	
206-000.000-933.001	VEHICLE MAINTENANCE-EMS	MICHIGAN FIRE APPARAT	SERVICE/REPAIR ALPHA 1 /FD	17547	01/24/17	1,212.48	
206-000.000-933.001	VEHICLE MAINTENANCE-EMS	MICHIGAN FIRE APPARAT	SERVICE/REPAIR ALPHA 3 /FD	17543	01/24/17	465.80	
206-000.000-933.001	VEHICLE MAINTENANCE-EMS	MICHIGAN FIRE APPARAT	SERVICE/REPAIR ALPHA 2 /FD	17546	01/24/17	469.50	
206-000.000-939.000	EQUIPMENT MAINTENANCE	APOLLO FIRE APPARATUS	SERVICE/REPAIR ALPHA 2 /FD	47231	01/24/17	374.67	
206-000.000-939.000	EQUIPMENT MAINTENANCE	MISTRAS GROUP INC.	NEW BLADE/REPAIR CUTTER TOOL /FD	CD10758709	01/24/17	558.00	
206-000.000-977.000	COMPUTER	SYO COMPUTER ENGINEER	TELESCOPIC PLATFORM INSPECTION/FD	17249	01/24/17	800.00	
206-000.000-977.002	FIRE FIGHTING EQUIPMENT	APOLLO FIRE EQUIPMENT	PRINTER/TONER CARTRIDGE /FD STAT 1	93942	01/24/17	325.00	
206-000.000-977.002	FIRE FIGHTING EQUIPMENT	H.D. EDWARDS & CO	5 GI FACEPIECES /FD	110324	01/24/17	1,325.00	
206-000.000-977.002	FIRE FIGHTING EQUIPMENT	VTI, INC.	FIRE HOSE /FD	110324	01/24/17	1,695.00	
						Total For Dept 000.000 271	20,167.18
						Total For Fund 206 FIRE FUND	20,167.18

INVOICE GL DISTRIBUTION REPORT FOR HARRISON CHARTER TOWNSHIP

EXP CHECK RUN DATES 01/24/2017 - 01/24/2017
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN
 BANK CODE: 00002 - CHECK TYPE: PAPER CHECK
 TO BE BOARD APPROVED 1/23/17

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Fund 249 BUILDING FUND						
Dept 000.000 271	OFFICE SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES /WS /BLDG	3325133760	01/24/17	392.62
249-000.000-127.000			Total For Dept 000.000 271			392.62
			Total For Fund 249 BUILDING FUND			392.62
Fund 275 GRANT FUND						
Dept 291.000 VAN/SENIOR CITIZEN PROGRAM	OFFICE SUPPLIES	KERR ALBERT	OFFICE SUPPLIES /ACCT/SR CENTER	409837-0	01/24/17	138.40
275-291.000-127.000			Total For Dept 291.000 VAN/SENIOR CITIZEN PROGRA			138.40
			Total For Fund 275 GRANT FUND			138.40
Fund 592 WATER/SEWER FUND						
Dept 000.000 271	OFFICE SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES /WS /SUPRV	3324618052	01/24/17	193.78
592-000.000-127.000	OFFICE SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES /WS /BLDG	3325133760	01/24/17	785.25
592-000.000-828.000	CONFERENCES/DUES/TRAININ	MISS DIG SYSTEM INC.	ANNUAL MEMBERSHIP/MAINT FEES /WS	20170318	01/24/17	1,155.21
592-000.000-933.000	VEHICLE MAINTENANCE	TACK DOHENY SUPPLIES,	VACTOR PARTS /WS	A99845	01/24/17	1,027.43
592-000.000-973.000	WATER/SEWER LINE MAINT	GALCO INDUSTRIAL ELEC	SEWER STATION PARTS /WS	A87056701	01/24/17	267.96
592-000.000-973.000	WATER/SEWER LINE MAINT	GALCO INDUSTRIAL ELEC	SEWER STATION PARTS /WS	A90257501	01/24/17	1,165.02
592-000.000-977.000	COMPUTER	MICHIGAN METER #3650	ARB MOBILE HOST SOFTWARE RENEWAL/W	00041194	01/24/17	2,340.00
592-000.000-978.000	EQUIPMENT EXPENSE	JETT PUMP & VALVE	ELECTRIC VALVE/BRACKET/POWER CONVE	15521	01/24/17	4,440.15
			Total For Dept 000.000 271			11,374.80
			Total For Fund 592 WATER/SEWER FUND			11,374.80

E

INVOICE GL DISTRIBUTION REPORT FOR HARRISON CHARTER TOWNSHIP

EXP CHECK RUN DATES 01/24/2017 - 01/24/2017
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN
 BANK CODE: 00002 - CHECK TYPE: PAPER CHECK
 TO BE BOARD APPROVED 1/23/17

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Fund Totals:						
		Fund 101 GENERAL FUND				3,534.93
		Fund 206 FIRE FUND				20,167.18
		Fund 249 BUILDING FUND				392.62
		Fund 275 GRANT FUND				138.40
		Fund 592 WATER/SEWER FUND				11,374.80

Total For All Funds: 35,607.93

E

F

PAYROLL
BOARD PACKAGE WORKSHEET

PAY END **1/4/2017**
PAY DATE **1/11/2017**

101 GENERAL FUND	\$58,289.09
206 FIRE FUND	128,884.52
249 BLDG/INSPECTION FUND	13,760.56
271 LIBRARY FUND	5,360.59
275 GRANT FUND	1,412.36
592 WATER/SEWER FUND	39,285.66
TOTAL PAYROLL	<u><u>\$246,992.78</u></u>

7

G

**PAYROLL
BOARD PACKAGE WORKSHEET**


PAY END **1/4/2017**
PAY DATE **1/11/2017**

101 GENERAL FUND	\$7,084.62
206 FIRE FUND	113.20
249 BLDG/INSPECTION FUND	-
271 LIBRARY FUND	-
275 GRANT FUND	-
592 WATER/SEWER FUND	-
 	<hr/>
TOTAL PAYROLL	<u><u>\$7,197.82</u></u>

D

Agenda Number

**Charter Township of Harrison
Agenda Item Request**

Requested By: Adam Wit 

Department: Clerk's Office

Date Requested: 1/12/17 Meeting Date: 1/23/17

Request:

The CDBG public hearing is to obtain the views of the citizens concerning
community development and housing needs, as required by the Housing and
Community Development Act of 1974, as amended. Harrison Township will be
receiving an estimated \$77,582.00 in Community Development Block Grant
funds for 2017 from the Macomb "Urban County" Program.

Cost: _____ Funding Source: _____

Suggested Motion:

Motion to open the public hearing at _____ p.m.


Motion to close the public hearing at _____ p.m.

For Clerk's Use Only

Date Received: _____ Time Received: _____ Received By: _____

Agenda Number

**Charter Township of Harrison
Agenda Item Request**

Requested By: Adam Wit 

Department: Clerk's Office

Date Requested: 1/17/2017 Meeting Date: 1/23/2017

Request:

This year, Harrison Township has been allocated \$77,582 through the Community Development Block Grant Program of which we can allocate \$17,521 to public service programs and the remaining \$60,061 can be spent on projects. It is the recommendation to allocate a portion of the project money to create a plan for sidewalk repair and replacement in the block groups and the remaining money allocated to renovate the kitchen at Tucker Senior Center. The engineer is working on a cost for the sidewalk program and it will be passed on when prepared. It is also recommended that the total public service funds allocation of \$17,521 be allocated to the Dial-a-Ride shuttle, any decrease results in General Fund money covering the shortfall.

Please feel free to contact me with any questions.

Cost: _____ Funding Source: _____

Suggested Motion:

To allocate \$17,521 to the Dial-a-Ride program and to create a plan for sidewalk repair and replacement in the block groups and the remaining money allocated to renovate the kitchen at Tucker Senior Center from our 2017 Community Development Block Grant.

For Clerk's Use Only

Date Received: _____ Time Received: _____ Received By: _____

At this time, Macomb County does not have information on exact CDBG funding levels for the 2017 Program Year (PY). Community applications should be compiled using the figures shown in this chart. The County reserves the right to adjust funding allocations based on the actual amount of the 2017 PY CDBG grant.

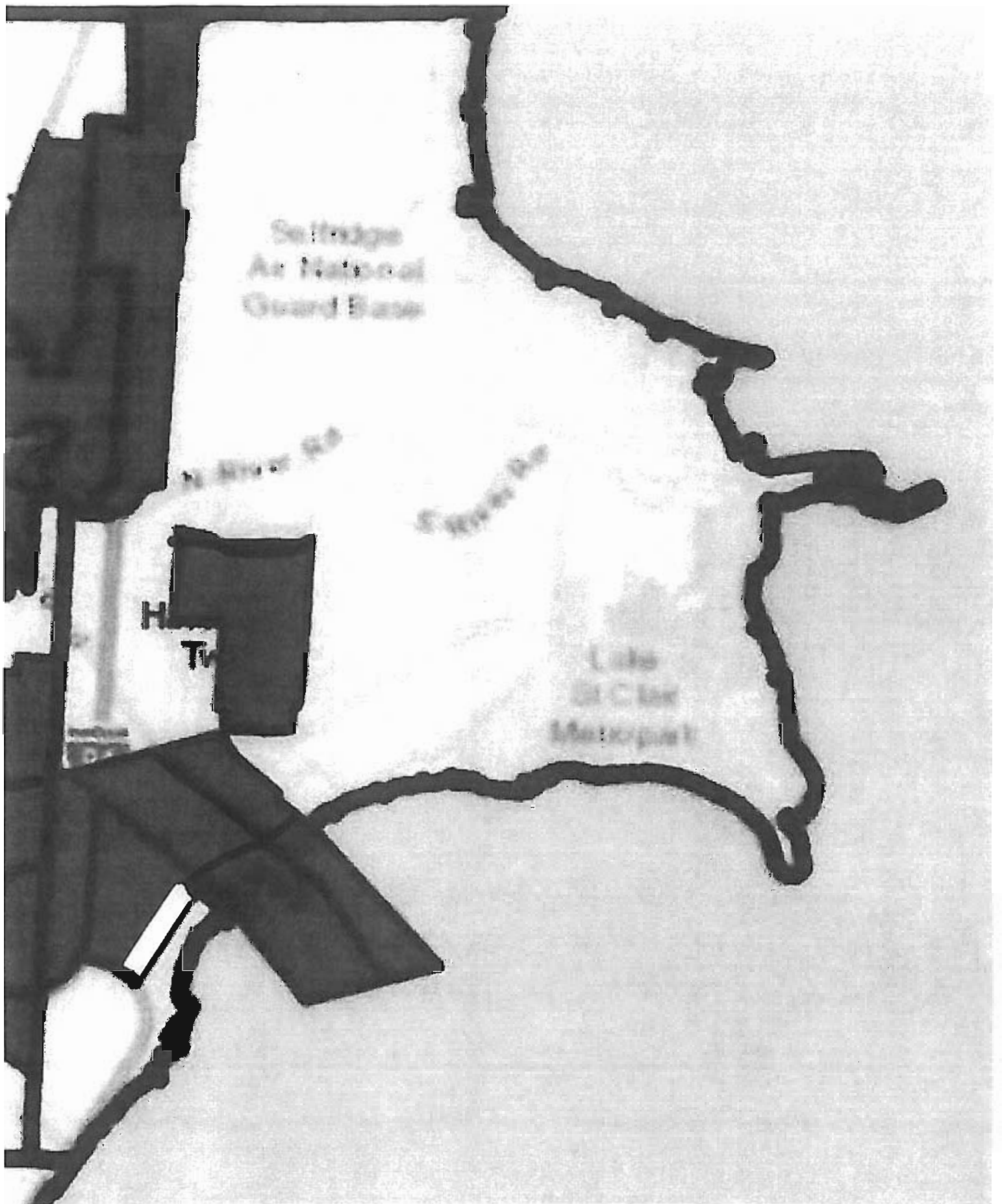
2017 CDBG FUNDING ALLOCATION				
COMMUNITY	2017 CDBG ALLOCATION (A)	*CHORE PROGRAM ALLOCATION (B)	**TOTAL AVAILABLE FOR ALL PROJECTS (C)	***PUBLIC SERVICE FUNDS REMAINING AFTER CHORE SET-ASIDE (D)
Armada Village	\$7,500	\$0	\$7,500	\$2,500
Armada Township	\$7,500	\$0	\$7,500	\$2,500
Bruce Township	\$18,469	\$0	\$18,469	\$4,617
Center Line	\$30,135	\$3,150	\$26,985	\$4,384
Chesterfield Township	\$101,028	\$2,200	\$98,828	\$23,057
Eastpointe	\$146,389	\$14,800	\$131,589	\$21,797
Fraser	\$37,173	\$1,500	\$35,673	\$7,793
Harrison Township	\$80,082	\$2,500	\$77,582	\$17,521
Lenox Township	\$13,011	\$2,000	\$11,011	\$1,253
Macomb Township	\$151,473	\$6,800	\$144,673	\$31,068
Memphis	\$7,500	\$250	\$7,250	\$2,250
Mount Clemens	\$65,843	\$2,500	\$63,343	\$13,961
New Baltimore	\$23,313	\$250	\$23,063	\$5,578
New Haven Village	\$12,949	\$500	\$12,449	\$2,737
Ray Township	\$7,500	\$0	\$7,500	\$2,500
Richmond	\$18,827	\$250	\$18,577	\$4,457
Richmond Township	\$9,490	\$0	\$9,490	\$2,500
Romeo Village	\$9,549	\$500	\$9,049	\$2,000
Shelby Township	\$183,560	\$6,250	\$177,310	\$39,640
Utica	\$11,939	\$250	\$11,689	\$2,735
Washington Township	\$55,045	\$3,800	\$51,245	\$9,961
	\$998,275	\$47,500	\$950,775	\$204,809

*Column (B) indicates the amount of funding allocated to the Macomb Community Action Chore Program for that community. Communities are no longer required to include the Chore Program set-aside funding in their public hearing.

** Column (C) indicates the amount of funding needing approval through the community's public hearing. For example, the City of Eastpointe's starting allocation is \$146,389 (A). Chore funding of \$14,800 (B) is then deducted from this amount leaving the City with \$131,589 (C) to allocate to all projects including public services activities.

*** Column (D) - Communities have the option to fund public services. This column represents that maximum amount that a community may allocate to public services. Note that the Chore allocation shown in column (B) has already been deducted from the community's public service cap amount. The funding amount included in column (D) is included in column (C) "TOTAL AVAILABLE FOR ALL PROJECTS". For example, the City of Eastpointe has been allocated \$131,589 (C) for all projects. Of that amount, up to \$21,797.25 (D) could be awarded by the community to public services.

Final note: Notice that the total of column (B) and column (D) equal the greater of 25% of column (A) or \$2,500



Agenda Number

**Charter Township of Harrison
Agenda Item Request**

Requested By: Planning Commission

Department: Planning Commission

Date Requested: 01/04/2017 Meeting Date: 01/23/2017

Request:

At the R.B.M of 07/25/2016 the Board made a motion to table the adoption of
Zoning Ordinance 308 to allow residents additional time to review the
amendments and to allow the PC time to review any feedback. The revised
Perfecting Amendments were approved at the October 20, 2016 PC workshop.
The amendments involved the following sections:

- * Article V, Section 5.02.C.1, * Article V, Section 5.04.C,
- * Article V, Section 5.05.A.1, * Article XII, Section 12.10,
- * Article XIV, Section 14.11, * Article XVI, Section 16.01.N.2.b,
- * Article XVIII, Section 18.04.K & * Article XXI, Section 21.02

Full text attached.



Cost: _____ Funding Source: _____

Suggested Motion:

Motion to introduce the Perfecting Amendments and to publish a Notice of
Introduction and that the full text may be reviewed in the Clerk's Office during
business hours (M-F 8:00 a.m. - 4:30 p.m.)

For Clerk's Use Only

Date Received:

Time Received:

Received By:

CHARTER TOWNSHIP OF HARRISON PLANNING COMMISSION
WORKSHOP SESSION MINUTES
THURSDAY, OCTOBER 20, 2016

1) **CALL MEETING TO ORDER:**

The workshop session was called to order at 6:15 p.m.

2) **ROLL CALL VOTE:**

PRESENT: Bacha, Blum, Garvin, McDougal, Olgiati, Tomenello, Murray

ALSO PRESENT: Patrick Meagher – Township Planner
Brent Condon – Building Official

3) **DISCUSSION OF PROPOSED PERFECTING AMENDMENTS:**

The purpose of the workshop was to finalize the proposed perfecting amendments to the Zoning Ordinance.

Board discussion was held as the members made comments and suggestions.

The Township Planner to send out final draft of revised Perfecting Amendments. PC members to look over final draft. If there are no objections, the final draft is to be sent to the Township Attorney in order to be put in correct ordinance format and then sent to the B.O.T. for adoption.

4) **ADJOURNMENT:**

Chairwoman Murray announced the workshop adjourned at 7:26 p.m.

Motion by Mr. Wit and second by Mr. Bratto to promote Michael Barnhard to the rank of lieutenant contingent upon successful completion of a six month probationary period. MOTION CARRIED.

CLERK'S OFFICE

ADOPTION OF ZONING ORDINANCE NO. 308 AN ORDINANCE AMENDING THE CHARTER TOWNSHIP OF HARRISON ZONING ORDINANCE ARTICLES V, XII, XIV, XVI, XVIII AND XXI ADDRESSING ACCESSORY BUILDINGS, PORCHES, CENTRAL AIR CONDITIONING UNITS, FRONT YARD SETBACKS, PLANNING COMMISSION APPROVAL REQUIRED FOR A COMMUNITY ACCESSORY STRUCTURES, NONCONFORMING LOTS, ZONING BOARD OF APPEAL AUTHORITY AND DEFINITION OF BOATHOUSE

The Clerk reported at the regular board meeting of July 13, 2016, the Board of Trustees introduced Zoning Ordinance No. 308, amending the Charter Township of Harrison Zoning Ordinance Articles V, XII, XIV, XVI, XVIII and XXI addressing accessory buildings, porches, central air conditioning units, front yard setbacks, Planning Commission approval required for a community accessory structures, nonconforming lots, zoning board of appeal authority and definition of boathouse. If the Board adopts Zoning Ordinance No. 308, this ordinance shall be effective seven (7) days from the date of publication hereof. The Board further discussed Zoning Ordinance No. 308 and felt that the residents should have additional time to review the amendments and to table it until the second meeting in August to allow the Planning Commission time to review the feedback. Public comments were heard.

Motion by Mr. Bitonti and second by Mr. Bratto to table the zoning ordinance until the second meeting in August. MOTION CARRIED.

PUBLIC COMMENTS

1. William Bardill, resident, spoke to the election.
2. Marshall Rosquin, resident, spoke to the election.
3. Archie Lytle, resident, spoke to several items.
4. Bill Servial, resident spoke to several items.
5. Jim Senstock, resident, spoke to several items.
6. Mike Rice, resident, spoke to several items.
7. Brian Batkins, resident, spoke to the drug court.

BOARD COMMENTS

1. Ken Verkest, Supervisor, responded to residents comments.

ADJOURNMENT

Motion by Mr. York and second by Mr. Kapral to adjourn. MOTION CARRIED.
Meeting was announced adjourned at 8:23 p.m.

Prepared by,

Submitted by,

Marge Lucido, Deputy Clerk
Charter Township of Harrison

Adam Wit, CMC, CMMC, Clerk
Charter Township of Harrison

CHARTER TOWNSHIP OF HARRISON
MACOMB COUNTY, MICHIGAN

ORDINANCE NO. _____

AN ORDINANCE amending the Charter Township of Harrison Zoning Ordinance Articles V, XII, XIV, XVI, XVIII and XXI addressing accessory buildings, porches, central air conditioning units, front yard setbacks, Planning Commission approval required for a community accessory structures, nonconforming lots, zoning board of appeal authority and definition of boathouse.

IT IS HEREBY ORDAINED BY THE CHARTER TOWNSHIP OF HARRISON:

Section 1. Article V, Section 5.02.C.1 of the Charter Township of Harrison Zoning Ordinance, Michigan is hereby amended to read as follows:

C. Setbacks and placement.

1. A detached accessory building incidental to the dwelling shall be located only in a rear yard. **Residential lots or parcels abutting water may be permitted an accessory building in the front yard between the road right-of-way and the principal structure upon a finding by the Building Official that is in character with the area. The accessory building, however, may not be located within the required setback for the parcel or lot.**

Section 2. Article V, Section 5.04.C of the Charter Township of Harrison Zoning Ordinance, Michigan is hereby amended to read as follows:

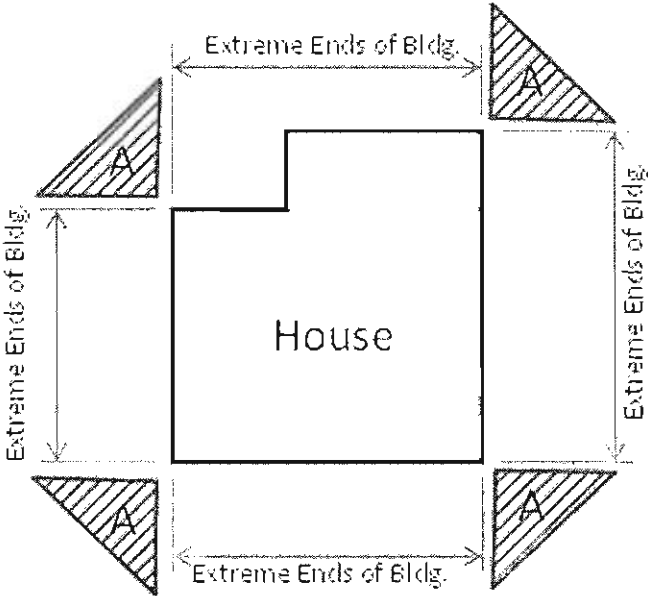
C. Unenclosed porch, step, stairs. An unenclosed porch, steps or stairs may project into a **required** street-facing front yard for a distance not exceeding eight (8) feet.

Section 3. Article V, Section 5.05.A.1 of the Charter Township of Harrison Zoning Ordinance, Michigan is hereby amended to read as follows:

Residential fixtures.

1. Central air conditioning units, generators or other similar mechanical equipment ~~may that is installed shall~~ be located behind **and proximate to** the rear wall of the principal and/or attached accessory structure and shall be located ~~no less than three feet between the extreme ends (sides)~~ **within the extreme ends** of the entire structure. **Alternately, the unit equipment** may

also be located in front of and proximate to the front wall of the side yard the principal structure and/or attached accessory structure and shall be located within the extreme ends of the entire structure. Such equipment must be screened from view. The equipment may also be located in the side yard within the extreme ends of the principal and/or attached accessory structure, however, shall not be located in a required side yard. On nonconforming lots with a width of less than seventy (70'), the outdoor mechanical equipment may be located in a required side yard.. All such units installed in a side yard shall meet the minimum side yard building setback requirement for the district. Comparable R-replacement units equipment, comparable to existing units, may be installed replaced at the same location occupied by the former unit pre-existing locations.



A = Not Permitted in These Locations

Section 4. Article XII of the Charter Township of Harrison Zoning Ordinance, Michigan is hereby amended to add subsection 12.10 to read as follows

12.10. Front Yard Setback Modifications

Where actual street rights-of-way are inconsistent with the proposed rights-of-way designated in the Master Plan, the effective setback from the center line of the right of way shall be equal to the average setback for existing buildings in the area, as

determined by the Building Official (or Planning Commission for multiple-family residential and non-residential buildings, structures and uses), after consultation with the Township Planner and Engineer. In all cases, a petitioner may seek a setback determination from the Zoning Board of Appeals, if they are not satisfied with the determined setback.

Section 5. Article XIV, Section 14.11 Manufactured Housing Community Accessory Structure Table of the Charter Township of Harrison Zoning Ordinance, Michigan is hereby amended to read as follows:

Planning Commission approval required for a **community** accessory structure in a manufactured housing community development

Section 6. Article XVI, Section 16.01.N.2.b. of the Charter Township of Harrison Zoning Ordinance, Michigan is hereby amended to read as follows:

N. Use of a nonconforming lot of record. Any nonconforming lot of record, in regards to frontage, shall only be used as permitted in the district in which it is located. A single nonconforming lot may be developed or improved with a principal building and permitted accessory structures, without the need for a variance, provided that the following conditions have been met:

1. The lot in question shall not be less than 35 feet in lot width and 100 feet in lot depth.
2. The structure and lot shall conform with the following:
 - a. Side yard setbacks shall be no less than six feet. In no case shall a new structure be built closer than 12 feet to an existing structure.
 - b. Rear yard and front yard setbacks shall equal the average established setback of the **two (2) homes on either side of the subject lot, as applicable.**~~six contiguous lots on each side of the subject lot.~~
The Building Official may look at additional homes for the average to provide for consistency and aesthetics.~~In cases where an average setback cannot be equated, the setback shall be determined by the zoning board of appeals. The zoning board of appeals shall to the extent possible maximize the setbacks in an attempt to achieve the intent of the zoning district.~~

Section 7. Article VIII, Section 18.04.of the Charter Township of Harrison Zoning Ordinance, Michigan is hereby amended to add subsection K to read as follows:

K.

1. Except as otherwise provided in section 18.04, no order of the zoning board of appeals permitting the erection or alteration of a building shall be valid for a period longer than twelve (12) months, unless a building permit for such erection or alteration is obtained within such period, and such erection or alteration is started and proceeds to completion in accordance with the terms of such permit.

2. No order of the zoning board of appeals permitting a use of a building or land shall be valid for a period longer than twelve (12) months, unless such use is established within such period; provided, however, that where such order shall continue in force and effect if a building permit for said erection or alteration is started and proceeds to completion in accordance with such permit.”

Section 8. Article XXI, Section 21.02, Definitions of the Charter Township of Harrison Zoning Ordinance, Michigan is hereby amended to amend the following definition in alphabetical order to read as follows

Boat house. A boat house is a structure with sides for the storage, shelter and simple routine maintenance of a privately owned boat, and not used to serve the public for revenue, public storage or maintenance purposes, as distinguished from a covered boat shelter well which contains no sides.

Section 9. SEVERABILITY

If any subsection, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate distinct and independent portion of this Ordinance and such holding shall not affect the validity of the remaining portions of this Ordinance.

Section 10. REPEAL

All ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed.

Section 11. EFFECTIVE DATE

This Ordinance shall be effective seven (7) days from the date of publication hereof.

CERTIFICATION

I hereby certify the forgoing is a true and complete copy of Ordinance No. _____ duly adopted by the Board of Trustees of the Charter Township of Harrison at a Regular Meeting held on _____, 2016, pursuant and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended and that the minutes of said meeting were kept and will be make available as required by said Act.

ADAM WIT, Clerk

Introduction Date:

First Publication Date:

Adoption Date:

Second Publication Date:

Effective Date:

Agenda Number

**Charter Township of Harrison
Agenda Item Request**

Requested By: Kenneth Verkest *KJV*

Department: Supervisor's Office

Date Requested: 01/13/17 Meeting Date: 01/23/17

Request:

There is a vacancy on the Zoning Board of Appeals for an alternate. Ms. Linda Burns-Torp has applied for the position. I believe Ms. Burns-Torp has the interest & experience that would make her a good addition to the ZBA. Therefore, I am recommending the appointment of Ms. Linda Burns-Torp to the Zoning Board of Appeals as an alternate for a term to expire January 23, 2020.

Cost: None Funding Source: N/A

Suggested Motion:

Motion to appoint Ms. Linda Burns-Torp to the Zoning Board of Appeals as an alternate for a term to expire January 23, 2020.

For Clerk's Use Only

Date Received: _____ Time Received: _____ Received By: _____



Charter Township of Harrison

APPLICATION FOR APPOINTMENT To Township Board, Commission or Committee

I, LINDA BURNS TORP, hereby make application for appointment to
(Full Name)
one or more of the following Boards, Commissions or Committees:

ZONING BOARD OF APPEALS ALTERNATE

PERSONAL INFORMATION

1. Address: [REDACTED] HARRISON TWP MI 48045
(street address) (city) (state) (zip)

2. Township resident: 13 years

3. Telephone: ()
(home)

4. I am at least 18 years of age: Yes No

5. Citizenship: US

6. Participation in any Township related activities, include any civic, fraternal, charitable, professional organizations, etc. (Add additional pages if necessary)

ST VINCENT DE PAUL, ST. HUBERT PARISH
POLITICAL CAMPAIGNS

7. Education:

CONCORDIA COLLEGE

(School)

BACHELOR OF ARTS DEGREE, HR

(Degree or Diploma Received)

1991

(Start and End Date)

(School)

(Degree or Diploma Received)

(Start and End Date)

EMPLOYMENT

1. Current Employer:

RETIRED

(Company Name)

(Title)

(Phone)

(Job Description)

(Start Date)

2. Past Employment:

MET LIFE

(Company Name)

BENEFITS ADMINISTRATOR / SUPERVISOR

(Title)

(Phone)

SUPERVISED ADMINISTRATION GM BENEFITS, DELPHI

(Job Description)

BENEFITS SYSTEM

1988-2011

(Start and End Date)

WARREN CONSOLIDATED SCHOOLS

(Company Name)

FACILITATOR, ADULT EDUCATION

(Title)

(Phone)

FOURTH FRIDAY STUDENT ENROLLMENT, GENERATED

(Job Description)

OPERATING BUDGET

(Start and End Date)

GOVERNMENTAL

1. I presently hold the following appointments or elected positions:
(Title and appointment or election date)

N/A

2. Previously held appointments or elected positions:
(Title and dates of service)

N/A

3. Is this an application for reappointment? Yes No

If YES, how many years have you served on this board? _____

4. Briefly indicate your qualifications for appointment to this specific board/commission and/or committee and why you believe your appointment will benefit Harrison Township.

I AM EDUCATED AND I WORK WELL WITH PEOPLE.
I LOVE HARRISON TOWNSHIP AND I DO NOT PLAN TO
EVER MOVE ANYWHERE ELSE. I WOULD LIKE TO BE
PART OF KEEPING HARRISON TWP A WONDERFUL PLACE
TO LIVE.

If applying for the Board of Canvassers or Civil Service Commission you must declare your political party affiliation:

Democrat Republican Other: _____

I hereby apply for appointment to the following board, commission or committee:

and acknowledge that: (1) if appointed, I will comply with all statutory and other requirements and obligations of my appointment; (2) I hold no position or appointment which is a conflict of interest with the appointed position applied for; and (3) to the best of my knowledge and belief, I possess the requisite qualifications for the office I am seeking.

Linda Burns Torp
(Signature)

JANUARY 11, 2017
(Date)

LINDA BURNS TORP
(Name—Print or Type)

Agenda Number

**Charter Township of Harrison
Agenda Item Request**

Requested By: Kenneth Verkest ←J✓

Department: Supervisor's Office

Date Requested: 01/13/17 Meeting Date: 01/23/17

Request:

Mr. Jeffrey Ryan has served in the position of Water & Sewer Foreman for three years. Mr. Ryan has performed very well during that time & his review was positive.

Per the Supervisory contract, "Progression up the levels will be upon approval of the Board of Trustees based upon the recommendation of the Supervisor after a yearly review." I believe Mr. Ryan's performance & review warrant my recommendation that he advance to the next pay level per the contract (from a salary of \$63,700 to \$66,300).

Cost: \$2600 Funding Source: W & S Dept.

Suggested Motion:

Motion to advance Mr. Jeff Ryan to Level 4 Water & Sewer Foreman per the Supervisory contract, effective the next pay period (February 2, 2017).

For Clerk's Use Only

Date Received: _____ Time Received: _____ Received By: _____

Agenda Number

Charter Township of Harrison Agenda Item Request

Requested By: Kenneth Verkest KJV

Department: Supervisor's Office

Date Requested: 01/13/17 Meeting Date: 01/23/17

Request:

Mr. Justin Murphy has served in the position of Water & Sewer Maintenance Supervisor for three years. Prior to that, Mr. Murphy also served as Foreman. He has demonstrated excellent leadership & his efforts have resulted in improved procedures in the field.

Per the Supervisory contract, "Progression up the levels will be upon approval of the Board of Trustees based upon the recommendation of the Supervisor after a yearly review." I believe Mr. Murphy's performance & review warrant my recommendation that he advance to the next pay level per the contract (from a salary of \$68,380 to \$71,240).

Cost: \$2860 Funding Source: W & S Dept.

Suggested Motion:

Motion to advance Mr. Justin Murphy to Level 4 Water & Sewer Maintenance Supervisor per the Supervisory contract, effective the next pay period (February 2, 2017).

For Clerk's Use Only

Date Received:

Time Received:

Received By:

Agenda Number

Charter Township of Harrison Agenda Item Request

Requested By: Kenneth Verkest KJV

Department: Supervisor's Office

Date Requested: 01/13/17 Meeting Date: 01/23/17

Request:

Mr. David Axtell has served in the position of Public Services Director for three years. During that period, Mr. Axtell's performance has been outstanding. His dedication & effort has helped the department improve. He has established relationships with his peers in other communities & created partnerships which have saved the township thousands. Mr. Axtell has worked to improve procedures in the office as well as the field & is still making suggestions & improvements.

Per the Supervisory contract, "Progression up the levels will be upon approval of the Board of Trustees based upon the recommendation of the Supervisor after a yearly review." I believe Mr. Axtell's performance & review warrant my recommendation that he advance to the next pay level per the contract (from a salary of \$89,970 to \$93,870).

Cost: \$3900 Funding Source: W & S / Bldg. Depts.

Suggested Motion:

Motion to advance Mr. David Axtell to Level 4 Public Services Director per the Supervisory contract, effective the next pay period (February 2, 2017).

For Clerk's Use Only

Date Received:

Time Received:

Received By:

Agenda Number

**Charter Township of Harrison
Agenda Item Request**

Requested By: Kenneth Verkest KJV

Department: Supervisor's Office

Date Requested: 01/13/17 Meeting Date: 01/23/17

Request:

Mr. Justin Murphy has served in the position of Water & Sewer Maintenance Supervisor for three years. Prior to that, Mr. Murphy also served as Foreman. He has demonstrated excellent leadership & his efforts have resulted in improved procedures in the field.

Per the Supervisory contract, "Progression up the levels will be upon approval of the Board of Trustees based upon the recommendation of the Supervisor after a yearly review." I believe Mr. Murphy's performance & review warrant my recommendation that he advance to the next pay level per the contract (from a salary of \$68,380 to \$71,240).

Cost: \$2860 Funding Source: W & S Dept.

Suggested Motion:

Motion to advance Mr. Justin Murphy to Level 4 Water & Sewer Maintenance Supervisor per the Supervisory contract, effective the next pay period (February 2, 2017).

For Clerk's Use Only

Date Received:

Time Received:

Received By:

Agenda Number

Charter Township of Harrison Agenda Item Request

Requested By: Kenneth Verkest KJV ✓

Department: Supervisor's Office

Date Requested: 01/13/17 Meeting Date: 01/23/17

Request:

Mr. Jeffrey Ryan has served in the position of Water & Sewer Foreman for three years. Mr. Ryan has performed very well during that time & his review was positive.

Per the Supervisory contract, "Progression up the levels will be upon approval of the Board of Trustees based upon the recommendation of the Supervisor after a yearly review." I believe Mr. Ryan's performance & review warrant my recommendation that he advance to the next pay level per the contract (from a salary of \$63,700 to \$66,300).

Cost: \$2600 Funding Source: W & S Dept.

Suggested Motion:

Motion to advance Mr. Jeff Ryan to Level 4 Water & Sewer Foreman per the Supervisory contract, effective the next pay period (February 2, 2017).

For Clerk's Use Only

Date Received:

Time Received:

Received By: