

**CHARTER TOWNSHIP OF HARRISON
CAPITAL IMPROVEMENTS WITH WADE TRIM
WORKSHOP MINUTES
JANUARY 30, 2007**

PRESENT: **Anthony G. Forlini, Supervisor**
 Jan P. Jorgensen, CMC, Clerk
 Darrin S. York, Treasurer
 Sharon Eineman, Trustee
 Michael H. Rice, Trustee

EXCUSED: **Robert I. Garvin, Trustee**
 James A. Ulinski, Trustee

ALSO PRESENT: **Bill Kinney, Water & Sewer Superintendent**
 Dave Nummer, Township Engineer, Wade Trim
 Nick Lomako, Wade Trim

The meeting opened at 6:38 p.m.

The Supervisor stated that the purpose of tonight's meeting was to talk about capital improvement projects and Wade Trim will be facilitating the meeting. Mr. Nummer and Mr. Lomako were introduced and stated that tonight the Board will begin the process of creating a list of projects that the Board of Trustees are interested in pursuing on behalf of the community and then will prioritize the projects based on what the Board Members identify as the township's values. Mr. Nummer stated this process allows the township to maximize the use of scarce resources, helps to achieve community goals, allows the opportunity to cooperate with other jurisdictions to make improvements, and in planning for projects helps to communicate to the public the vision for the community and helps to manage residents expectations.

The Board discussed what a capital improvement project is, and Board Members were split into teams to think of projects that they are interested in pursuing with regards to safety, legal obligation, maintenance, to increase services, and a wish list. Board Members came up with many proposed projects. The Board Members then decided a method to rank the projects based on values that the board members identified, such as; public, health and safety; availability of financing; environmental impact; opportunity with regards to funding; quality of life; consistent with community vision; and public support.

Representatives from Wade Trim will take the information regarding the proposed projects and values established for ranking those projects, summarize the information for Board Members to group in order of priority. Once the Board Members ranks the projects, the information will then be tallied by Wade Trim and returned to the Board as a completed plan. This process is expected to take a few weeks.

Prepared and Submitted by,

Jan P. Jorgensen, CMC, Clerk
Charter Township of Harrison

Approved by,

Anthony G. Forlini, Supervisor
Charter Township of Harrison